

Prepared by Dr. Herb Riedel

1. Welcome and Recognitions:
 - Prof. Donna Davis, and the Dental Hygiene faculty and staff for obtaining full accreditation (“without reporting requirements”) for their program through 2013.
 - Profs. Nancy Wilson and Deanna Moody for obtaining accreditation of the Physical Therapist Assistant program through 2013.
 - Dr. Jena Hamra for obtaining accreditation for the Medical Laboratory Technician program through 2013.
 - Profs. Rex Allen and Carrie Pritchett for recruiting fourteen students for their joint travel-study courses in history and government to Washington, D.C.
 - Prof. Chuck Hamilton for his initiative and work on the National Writing Project
 - Prof. Tom Lynch for reactivating and serving as faculty advisory for the national honorary society for English, Sigma Kappa Delta
 - Prof. Ken Williams for researching dual credit opportunities in Auto Body Repair.
 - Dr. Andrew Yox submitted two student papers from our Honors students to the “Dennis Boe Prize for Texas History.”
 - Drs. Jim Archer, Larry Brough, and Mary Hearron and the NTCC Student Affiliate of the American Chemical Society for hosting a meeting of the East Texas Section of the ACS on February 26.
 - Dr. Shirley Clay and Sonya Woods for their leadership in developing the teacher preparation articulation with Stephen F. Austin State University.
 - Prof. Danny Moss for being selected to sing at the 80th birthday celebration of Dr. Maya Angelou in the Meyerson Symphony Center in Dallas. He will be one of 200 singers in the “Voices of Peace” concert honoring Dr. Angelou, who will be the keynote speaker. (Sorry: Concert is already sold out!)
 - *Please excuse any omissions and let me know for inclusion next time!*
2. Ms. Carmen Clark will be our new Director of Student Development, effective Monday, March 24, 2008. She has many ideas for working with student groups, coordinating activities, and providing leadership. Ms. Clark is a Master’s level social worker and is currently employed by NTCC as a Youth Services Coordinator for Communities in Schools, where she is responsible for coordinating services and activities for high school students and parents. Please welcome and support her in her new role.
3. As part of the strategic planning process, a group of nine faculty and administrators from NTCC conducted a site visit at Richland College in Dallas. Richland College is recognized as a Vanguard Learning College and was the first community college to win the national Malcolm Baldrige Quality Award. The group brought back many ideas, some of which may be included in our next strategic plan.
4. The College is working with the Department of Energy to implement the federal biodiesel appropriation of \$492,000. A director will be hired to oversee the project.
5. The Dual Credit Standing Committee, chaired by Prof. Alan Carter, has met and will provide strong leadership and innovative solutions for this important growth area of the College.

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6. Dr. Shirley Clay, Director of University Programs, Sonya Woods, and Dr. Riedel attended a workshop on February 19 at Stephen F. Austin State University for the new teacher preparation program articulation, which allows students to complete an Associate of Arts in Teaching degree at NTCC and then complete a teaching credential online through SFA.
7. The College is negotiating the possible donation of a building and start-up funding for an expanded Culinary Arts (Food and Hospitality) program in Pittsburg. Our current certificate program has been highly successful—thanks in no small measure to the efforts of Prof. Marguerite Eversole, who has been serving as the coordinator of the program.
8. New university articulations have been signed recently with
 - a. The University of Texas at Dallas (Comet Connections program)
 - b. Texas A&M University – Commerce (a Bachelor’s degree in Social Work can now be obtained through TAMU-C with all instruction provided locally at NTCC)
 - c. Franklin University (online degree completion, mainly in business and computer science)
 - d. The University of Phoenix (online degree completion in many different areas)
 - e. Stephen F. Austin State University (AAT to teacher certification EC – 4, with 4th – 8th grade expected shortly)

All of these provide enhanced opportunities for students and make NTCC a more attractive choice for university-bound students.

9. A Career Fair will be offered, Thursday, April 3, from 9 a.m. to 1 p.m. in SUB 101. Please support this event by encouraging students to attend. There will be representatives from major healthcare, service, law enforcement, retail, and hospitality companies to provide information and recruit students. “Faculty support is a very important component in our efforts to encourage students to research and prepare for their careers,” according to Career Center Coordinator, Lynda Watson.

10. Administrative matters:

- Student evaluations of Course and Instructor will be distributed shortly. Thanks to the new software, all student responses are available as handwritten by the student. (However, they were reduced in size—we will attempt to fix this next time to make them more readable.)
- Please complete self evaluations, using the attached form and “SMART” objectives, and schedule a performance review interview with your supervisor. If you report to the VPISD, times have been blocked out for this purpose beginning in the second week of March, and I ask you to please make an appointment and meet with me before the middle of April.
- Please note: Faculty members may not change class meeting times or locations without discussing such changes with the responsible administrator and having these recorded in the POISE system. Among other reasons, Campus Security must be able to contact students and personnel in case of emergencies.

11. Upcoming events:

- a. Advisory Committee banquet for all workforce programs, Tuesday, March 11.
- b. CAPPED, Thursday, March 27.
- c. Psi Beta Induction Ceremony, Thursday, April 3, 7:00 p.m.
- d. Spring Graduation, Friday, May 16, 7:00 p.m. Faculty are expected to attend.