NTCC’s New Fast Track Firefighter Academy
Summer 2015 class July 1st - December 19th
Firefighter I, Firefighter II, HazMat Awareness, HazMat Operations

• Held at Mt. Pleasant Central Fire Station Monday - Thursday evenings and alternating Saturdays
• Flexible payment plans available
• Volunteer firefighters may qualify for HB2604 funds
• Financial Aid assistance for qualified students
• Firefighter I & II are $610 per course
• HazMat Awareness and HazMat Operations are $100 per course
• Other program costs: PPE, uniforms, books, and physical

Call 903-434-8134 today!
Seats are still available

e-mail lyork@ntcc.edu • www.ntcc.edu/continuinged

NTCC is an AA, ADA, Equal Opportunity institution.
summer 2015 schedule

The following list includes all non credit classes being offered at NTCC for the Summer 2015. Please visit our website at www.ntcc.edu/continuinged for full course information and for new courses that may be added.

**Health Science**

- **ACLS (Advanced Cardiac Life Support)** - UHS 241 - 6/15-6/15
  - *Certified Nurse Aide UHS - TBA: 6/8-6/13/5 - $546
  - Application and permission required before registering
  - Community Health Advocacy (Patient Navigator) - UHS 154 - 6/8 - 6/15 - Cost: $256
  - Community Health Worker - UHS 154 - 6/9 - 6/15 - Cost: $540
  - *Certified nursing assistant (CNA) - UHS 241 - 6/15-6/15
  - Application and permission required before registering
  - Emergency Medical RESPONDER - UHS 241 - 5/15-6/15
  - Application and permission required before registering
  - Medication Aide Update - 7/25/15 - Cost: $48

*The Health Science programs are eligible for TPEG for qualified students or other optional payment plans. These programs require an application and permission to register. Please contact McKendree White at 903-434-8830 or by email at mwhite@ntcc.edu for more information on these programs.

**Online courses**

- Beginning Keyboarding - 6/8-7/15 - Cost: $283
- Business English 7/13 - 8/15/13 - Cost: $283
- EzGo Offerings: 6 week online courses - $105 per course (includes books/course material)
  - Call for course dates or check online at www.ezgo.com/ntcc

**Introductions to Induction**

- Introduction to Induction: June, July, August
- Introduction to Microsoft Project: June, July, August
- Accounting Fundamentals: June, July, August
- Accounting Fundamentals II: June, July, August
- Business Finance for Non-Finance Personnel: June, July, August
- Creating Web Pages: June, July, August
- Discover Digital Photography: June, July, August
- Effective Business Writing: June, July, August
- High Speed Project Management: June, July, August
- Intermediate Microsoft Excel 2013: June, July, August

**Personal Enrichment**

- Beginning Cake Decorating - Naples Center - Mon - Wed: 8:00 am - 9:00 am 6/15 - 7/15 - Cost: $52
- Super savings Coupon class - Pittsburg Center: 6:00-8:00 pm
- Smartphone and Tablet Basics: NTCC Main Campus
  - 6:00 - 8:00 pm 6/22-7/15 - Cost: $39
- Troubleshooting your PC, Laptop, using Virus programs
  - NTCC Main Campus: 6:00 - 8:00 PM 7/6 - 7/15/15 - Cost: $39
- Motorcycle Basic Rider Course: NTCC AG Center
  - 2 day course - Saturday - Sunday: 7:30 pm - 5:00 pm Course
  - Contact motorcoursentrainingcenter@tcccd.edu or visit www.motorcyclesportsc.com - Cost: $235
- Concealed Handgun License - NTCC Criminal Justice Center
  - Saturday: 8:00 am - 4:00 pm
  - Course Dates: 5/16, 6/16, 7/17, 6/15 - Cost: $68
- Handgun Safety and Shooting proficiency - NTCC Criminal Justice Center
  - Saturday: 8:00 am - 12:00 pm
  - Course Dates: 6/27, 7/25, 8/22 - Cost: $46
- Basic Self Defense: NTCC Main Campus - Thursday: 6:00-10:00 pm - Course Dates: 5/15, 6/15, 7/15, 8/15 - Cost: $25
- Fire Academy - July 1st - December 19th - See back cover for more information and program details.

**Criminal Justice In Service Courses**

- Crisis Intervention - Updates (TCOLE 3843) 5/5/15 New Boston
- Use of Force Interview (TCOLE 2107) 5/6/15 Pittsburgh
- Special Investigative Topics (TCOLE 3322) 5/14/15 New Boston
- Civil Process Law (TCOLE 3101) 5/26/15 NTCC
- Crime Scene Invest. Interm. (TCOLE 2106) 5/28/15 Pittsburgh
- Use of Force Interview (TCOLE 2107) 5/26/15 Mt. Vernon
- Patrol Procedures (TCOLE 2045) 6/3/15 NTCC
- Federal Training Officer (TCOLE 3184) 6/10/15 NTCC
- Aids - Public Safety Off. (TCOLE 3804) 6/16/15 New Boston
- Civil Process Law (TCOLE 3101) 6/16/15 New Boston
- Human Trafficking (TCOLE 3270) 6/16/15 NTCC
- Special Investigative Topics (TCOLE 3322) 6/18/15 NTCC
- Family Violence (TCOLE 3393) 6/23/15 NTCC
- Patrol Tactical Seminar (TCOLE 3396) 6/24/15 NTCC

**Workforce courses**

- Beginning Keyboarding - Pittsburg Center - 7/13 - 8/15/13 Cost: $283
- Leadership 101 - 6/16 - 7/21/15 Main Campus - Cost: $98

- *Fire Academy - July 1st - December 19th - See back cover for more information and program details.

- **Criminal Justice - Continued**
  - Aids - Public Safety Off. (TCOLE 3804) 6/26/15 Mt. Vernon
  - Arrest, Search, Seize - Interm. (TCOLE 2108) 7/7/15 New Boston
- Asset forfeiture (TCOLE 3255) 7/7/15 NTCC
- Human Trafficking (TCOLE 3270) 7/21/15 NTCC
- Spanish for Law Enforcement - Interm. (TCOLE 2109) 7/22/15 Pittsburgh
- Basic Firearms Instructor Course (TCOLE 2222) 7/27/15 NTCC
- Sexual Assault (TCOLE 3201) 7/29/15 New Boston
- Special Inves. Topics (TCOLE 3322) 7/30/15 Pittsburgh
- Crisis Intervention - Interm. (TCOLE 3841) 8/12/15 NTCC
- Police Driver Improvement (TCOLE 2046) 8/12/15 NTCC
- Use of Force Interm. (TCOLE 2107) 8/12/15 New Boston

For Criminal Justice In-Service course prices, go to www.ntcc.edu/schedule or for more information contact the Continuing Education office at 903-434-8134. NTCC’s Continuing Education Department will bill any law enforcement agency for tuition fees. It is the responsibility of the participant to pay all tuition fees if the agency refuses to make payment.

Does your agency need a TCOLE course not listed? Contact Mr. Richard Jones at 903-434-8206 or by email rjones@ntcc.edu or contact Lisa York at 903-434-8187 or by email lkyrk@ntcc.edu.

**Training & Development**

- 903-434-8134 - ntcc.edu/continuinged

NTCC is an ADA, AA, Equal Opportunity Institution.

**Refund Policy for all Continuing Education Courses:**

- Refunds must be requested through the Continuing Education Office and will be made according to the following schedule:
  - 100% if notification is received prior to the first class meeting.
  - 80% prior to the second class meeting.
- NO refund after the second class meeting.
- Courses may be postponed or cancelled without notification.
- Refunds will be mailed by the college business office.
- Students should allow two to three weeks for processing.

**Important Facts**

- Participants must pre-register for each course and make payment arrangements at the time of registration. No exceptions!
- To register, contact the continuing education office at 903-434-8134, or by email at continuinged@ntcc.edu.
- NTCC reserves the right to cancel classes for low enrollment or other unforeseen circumstances. Registered participants will be notified if course is cancelled and will be issued a full refund.
- To view updates to the Continuing Education schedule, go to www.ntcc.edu/continuinged, click on "View Full Schedule."