

Northeast Texas Community College

Charlie and Helen Hampton Library

Interlibrary Loan Request Form

****YOU MUST HAVE A CURRENT STUDENT ID OR LIBRARY CARD****

Please make sure you are registered in the library's database

Only 3 Interlibrary Loans at a time

We do not Interlibrary Loan AV materials or textbooks

Please complete this form and return it to the Reference Librarian

| | | | |
|---------------------------------|--------------|-------------|--|
| Please check appropriate status | | Student ID: | |
| Student _____ | NTCC _____ | | |
| Faculty/Staff _____ | TAMU-T _____ | | |

Date: _____ Local Phone: (____) _____

Name: _____

(If your name has changed, please let us know)

Address: _____

City: _____ State: _____ Zip: _____

Date needed by: _____ Date no longer needed by: _____

| Book | or | Periodical (journal, newspaper, or magazine) |
|-----------------------|-----------|---|
| Title: _____ | | Title of Article: _____ |
| _____ | | _____ |
| _____ | | _____ |
| Author: _____ | | Author of Article: _____ |
| _____ | | _____ |
| ISBN: _____ | | Name of Periodical: _____ |
| Publisher: _____ | | _____ |
| Copyright date: _____ | | Date: _____ Volume: _____ |
| | | Issue: _____ Pages: _____ |

Some libraries charge fees for handling and for copying.

What is the maximum amount you wish to spend? _____