



# 7 Steps to Success Checklist

Steps to getting enrolled at Northeast Texas Community College

focused

1. Complete the Application for Admission at [www.ntcc.edu/admissions](http://www.ntcc.edu/admissions)

*Select the appropriate link (New Student, Transfer, Returning, etc.)*

2. Apply for Financial Aid at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) – NTCC School Code - 016396

*The FAFSA (Free Application for Federal Student Aid) is used to determine eligibility for federal/state aid*

**After completing BOTH applications above AND you have received your admission letter with your NTCC Student ID number, bring to the Admissions Office the following:**

3. Provide OFFICIAL transcripts (high school, GED, or college)

*If you have complete more than 12 college credit hours AFTER graduation, we will not need your high school or GED. Less than 12 hours will require one of those. You must provide ALL transcripts from EVERY college you have attended. All high school transcripts MUST have the Date of Graduation.*

4. Provide OFFICIAL immunization record with proof of bacterial meningitis vaccination, or proof of exemption. (for all students 21 years of age or younger)

*If you intend to live on campus, it is REQUIRED, regardless of age, to provide proof of the Bacterial Meningitis Vaccine at least 10 days prior to moving in. You will also need to apply for housing as soon as possible by going to the MyEagle Portal and completing the online application and submitting the deposit. More information for housing can be found at [www.ntcc.edu/housing](http://www.ntcc.edu/housing).*

5. Provide TSI Assessment or approved alternative placement test scores

*Approved alternatives include: exit-level TAKS (STAAR), SAT, ACT, or completed college-level coursework*

**After providing ALL of the above items required, then complete the final two steps:  
*First-time students can bring items to their MyEagle Orientation (it is preferred before)***

6. Attend the NTCC MyEagle Orientation – [www.ntcc.edu/orientation](http://www.ntcc.edu/orientation)

*All first-time, full-time students are REQUIRED to attend. If you have less than 12 college credit hours, or if you have never been a full-time college student, you MUST attend. Spring & Summer admission orientation is online.*

7. Meet with an Advisor

*Both faculty and academic advisors are available to determine course placement/selections. All first-time students will be assigned to an advisor and required to meet with them prior to registration.*