



**Legislative Appropriations**

**Request for Fiscal Years**

**2022 and 2023**

Submitted to the  
Office of the Governor, Budget Division,  
and the Legislative Budget Board

by

Northeast Texas Community College

September 18, 2020



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## **Administrator's Statement**

**Administrator's Statement**

9/18/2020 2:50:33PM

87th Regular Session, Agency Submission, Version 1  
Automated Budget and Evaluation System of Texas (ABEST)

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**998 Northeast Texas Community College**

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Northeast Texas Community College District respectfully supports the \$1.83 billion formula funding request submitted by the Texas Association of Community Colleges (TACC) in its letter to the Legislative Budget Board and the Governor's Office, Budget Division. State support remains critical to the district as it addresses costs related to mitigating the effects of the pandemic, including transitioning to distance education, providing for personal protection equipment, and safely delivering required in-person instruction.

In the wake of COVID-19 pandemic, Texas community colleges began developing a workforce initiative aimed at providing low or no-cost short-term workforce training leading to high-demand credentials to Texans whose employment and/or academics had been recently disrupted. Northeast Texas Community College District respectfully supports the \$50M exceptional item request submitted by TACC in support of this statewide workforce initiative, funded in the amount of \$1M per college district for the 2022-23 biennium.

With continued support from the state of Texas, Northeast Texas community College will:

- Continue to expand our award-winning CTE/Dual Credit center in Mt Pleasant to support regional workforce programs vital to our local economy.
- Increase the number of high-demand health science dual-credit programs to include more of our rural area ISD's.
- Add additional student support personnel and career counseling staff in support of the Texas "Guided Pathways" project to improve high school-to-community college and four-year college transfer and completion rates.
- Further expand our innovative work scholarship program, which provides students with meaningful work at above-market wages, and allows them to complete a community college degree without student loan debt. This program is uniquely designed to address the cost of attendance while also preparing "work-ready" students who will have a valuable work history to add to their educational credentials upon graduation.
- Add an Early College High School in collaboration with an area ISD to provide additional dual credit opportunities for low income/first generation students.
- Provide reskilling/training opportunities for displaced workers affected by the recent closure of a U.S. Steel plant in NTCC's taxing district.

**SIGNIFICANT CHANGES IN POLICY:**

There are no significant changes in policy which impact this budget.

**SIGNIFICANT CHANGES IN PROVISION OF SERVICE:**

There are no significant changes in provision of service which impact this budget.

**SIGNIFICANT EXTERNALITIES:**

The current year Covid-19 pandemic has had a dramatic and adverse impact on NTCC's ongoing operations, our students, and the community we serve. The federal aid NTCC received in the form of "CARES" act funding has been very helpful in providing direct support for selected students, but has not provided sufficient support to cover the large amount of institutional expenses needed to safely continue college operations in a pandemic environment or sufficiently help with the recovery of lost revenue from Covid-19 impacted declines in summer and fall enrollments.

**Administrator's Statement**

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**998 Northeast Texas Community College**

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Background checks are conducted on all security-sensitive positions as permitted by the Texas Government Code, Sec. 411.094 and Texas Education Code, Section 61.003 (8), and consistent with the college's human resources policies and procedures.

Northeast Texas Community College's Campus is located approximately six miles southeast of Mt. Pleasant, Titus County, Texas. Classes are offered at alternate sites in Camp, Morris, Franklin, Red River, Titus, Upshur, and Wood Counties. The College provides associate, vocational, and continuing education courses.

**ORGANIZATION OF COLLEGE**

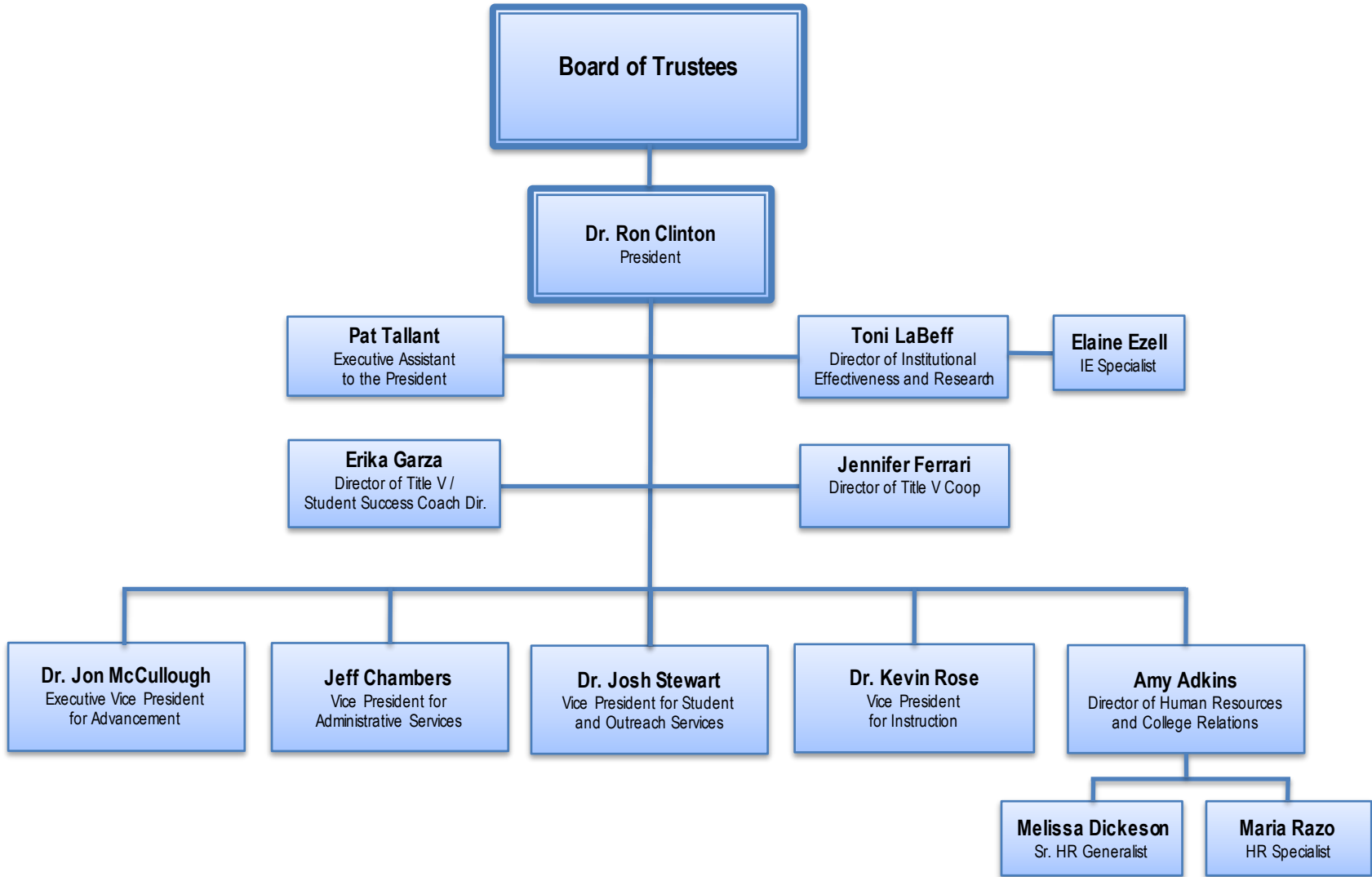
Northeast Texas Community College District was established as a public community college in an election held in Camp, Morris and Titus Counties, in 1984. The District operates as a community college district under the laws of the State of Texas. The District is governed by a seven-member Board of Trustees elected at-large by place. The Northeast Texas Community College Board of Trustees as of September, 2020 includes the following:

		Term Expires
Mr. Chuck Johns, Chair	Pittsburg, Texas	2026
Mr. Robin Sharp, Vice Chair	Mt. Pleasant, Texas	2026
Ms. Sondra Fowler, Secretary	Daingerfield, Texas	2026
Dr. Dan McCauley, Trustee	Mt. Pleasant, Texas	2024
Mr. Sid Greer, Trustee	Daingerfield, Texas	2024
Frankie King, Trustee	Pittsburg, Texas	2022
Stephanie Thurman, Trustee	Mt. Pleasant, Texas	2022

Northeast Texas Community College's service delivery area, as defined by the Texas Higher Education Coordinating Board, encompasses all of Camp, Morris, and Titus Counties and parts of Cass, Franklin, Hopkins, Upshur and Wood Counties.



## **Organizational Chart**





## **Certificate of Dual Submission**





## CERTIFICATE

Agency Name Northeast Texas Community College

This is to certify that the information contained in the agency Legislative Appropriation Request filed with the Legislative Budget Board (LBB) and the Governor's Office Budget Division (Governor's Office) is accurate to the best of my knowledge and that the electronic submission to the LBB via the Automated Budget and Evaluation System of Texas (ABEST) and the PDF file submitted via the LBB Document Submission application are identical.

Additionally, should it become likely at any time that unexpended balances will accrue for any account, the LBB and the Governor's Office will be notified in writing in accordance with Article IX, Section 7.01 (2020-21 GAA).

**Chief Executive Officer or Presiding Judge**

  
\_\_\_\_\_  
Signature

Dr. Ron Clinton

\_\_\_\_\_  
Printed Name

President

\_\_\_\_\_  
Title

09/18/2020

\_\_\_\_\_  
Date

**Board or Commission Chair**

  
\_\_\_\_\_  
Signature

Charles W Johns

\_\_\_\_\_  
Printed Name

Chairman of the Board

\_\_\_\_\_  
Title

09/18/2020

\_\_\_\_\_  
Date

**Chief Financial Officer**

  
\_\_\_\_\_  
Signature

Jeffrey Chambers

\_\_\_\_\_  
Printed Name

Vice President for Administrative Services

\_\_\_\_\_  
Title

09/18/2020

\_\_\_\_\_  
Date



## Reports

2.A. Summary of Base Request by Strategy

9/18/2020 2:50:34PM

87th Regular Session, Agency Submission, Version 1

Automated Budget and Evaluation System of Texas (ABEST)

998 Northeast Texas Community College

Goal / Objective / STRATEGY	Exp 2019	Est 2020	Bud 2021	Req 2022	Req 2023
<b>1</b> Provide Instruction					
<b>1</b> Provide Administration and Instructional Services					
<b>1</b> CORE OPERATIONS	680,406	680,406	680,406	0	0
<b>2</b> SUCCESS POINTS	403,011	513,675	513,674	0	0
<b>3</b> CONTACT HOUR FUNDING	3,649,450	3,773,678	3,773,678	0	0
TOTAL, GOAL <b>1</b>	<b>\$4,732,867</b>	<b>\$4,967,759</b>	<b>\$4,967,758</b>	<b>\$0</b>	<b>\$0</b>
TOTAL, AGENCY STRATEGY REQUEST	<b>\$4,732,867</b>	<b>\$4,967,759</b>	<b>\$4,967,758</b>	<b>\$0</b>	<b>\$0</b>
TOTAL, AGENCY RIDER APPROPRIATIONS REQUEST*				<b>\$0</b>	<b>\$0</b>
GRAND TOTAL, AGENCY REQUEST	<b>\$4,732,867</b>	<b>\$4,967,759</b>	<b>\$4,967,758</b>	<b>\$0</b>	<b>\$0</b>
<u>METHOD OF FINANCING:</u>					
<b>General Revenue Funds:</b>					
1 General Revenue Fund	4,732,867	4,967,759	4,967,758	0	0
SUBTOTAL	<b>\$4,732,867</b>	<b>\$4,967,759</b>	<b>\$4,967,758</b>	<b>\$0</b>	<b>\$0</b>
TOTAL, METHOD OF FINANCING	<b>\$4,732,867</b>	<b>\$4,967,759</b>	<b>\$4,967,758</b>	<b>\$0</b>	<b>\$0</b>

**2.A. Summary of Base Request by Strategy**

9/18/2020 2:50:34PM

87th Regular Session, Agency Submission, Version 1

Automated Budget and Evaluation System of Texas (ABEST)

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**998 Northeast Texas Community College**

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<b>Goal / Objective / STRATEGY</b>	<b>Exp 2019</b>	<b>Est 2020</b>	<b>Bud 2021</b>	<b>Req 2022</b>	<b>Req 2023</b>
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\*Rider appropriations for the historical years are included in the strategy amounts.

**2.B. Summary of Base Request by Method of Finance**  
 87th Regular Session, Agency Submission, Version 1  
 Automated Budget and Evaluation System of Texas (ABEST)

9/18/2020 2:50:35PM

Agency code: <b>998</b>		Agency name: <b>Northeast Texas Community College</b>				
<b>METHOD OF FINANCING</b>		<b>Exp 2019</b>	<b>Est 2020</b>	<b>Bud 2021</b>	<b>Req 2022</b>	<b>Req 2023</b>
<b><u>GENERAL REVENUE</u></b>						
<b><u>1</u> General Revenue Fund</b>						
<i>REGULAR APPROPRIATIONS</i>						
Regular Appropriations from MOF Table (2018-19 GAA)						
		\$4,732,867	\$0	\$0	\$0	\$0
Regular Appropriations from MOF Table (2020-21 GAA)						
		\$0	\$4,967,759	\$4,967,758	\$0	\$0
<b>TOTAL,</b>	<b>General Revenue Fund</b>	<b>\$4,732,867</b>	<b>\$4,967,759</b>	<b>\$4,967,758</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL, ALL</b>	<b>GENERAL REVENUE</b>	<b>\$4,732,867</b>	<b>\$4,967,759</b>	<b>\$4,967,758</b>	<b>\$0</b>	<b>\$0</b>
<b>GRAND TOTAL</b>		<b>\$4,732,867</b>	<b>\$4,967,759</b>	<b>\$4,967,758</b>	<b>\$0</b>	<b>\$0</b>
<b>FULL-TIME-EQUIVALENT POSITIONS</b>						
<b>TOTAL, ADJUSTED FTES</b>						

**2.B. Summary of Base Request by Method of Finance**

9/18/2020 2:50:35PM

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Automated Budget and Evaluation System of Texas (ABEST)

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Agency code: **998**

Agency name: **Northeast Texas Community College**

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**METHOD OF FINANCING**

**Exp 2019**

**Est 2020**

**Bud 2021**

**Req 2022**

**Req 2023**

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**NUMBER OF 100% FEDERALLY FUNDED**

**FTEs**



**2.F. Summary of Total Request by Strategy**  
 87th Regular Session, Agency Submission, Version 1  
 Automated Budget and Evaluation System of Texas (ABEST)

DATE : 9/18/2020

TIME : 2:50:35PM

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Agency code: 998 Agency name: Northeast Texas Community College

<i>Goal/Objective/STRATEGY</i>	Base	Base	Exceptional	Exceptional	Total Request	Total Request
<b>General Revenue Funds:</b>						
1 General Revenue Fund	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL, METHOD OF FINANCING</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**FULL TIME EQUIVALENT POSITIONS**



**6.G. HOMELAND SECURITY FUNDING SCHEDULE - PART C - COVID-19 RELATED EXPENDITURES**

DATE: 9/18/2020  
 TIME: 2:50:35PM

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Agency code: **998**      Agency name: **Northeast Texas Community College**

CODE	DESCRIPTION	Exp 2019	Est 2020	Bud 2021	BL 2022	BL 2023
<b>OBJECTS OF EXPENSE</b>						
2001	PROFESSIONAL FEES AND SERVICES	\$0	\$14,400	\$0	\$0	\$0
2003	CONSUMABLE SUPPLIES	\$0	\$43,237	\$0	\$0	\$0
2009	OTHER OPERATING EXPENSE	\$0	\$552,844	\$578,651	\$0	\$0
<b>TOTAL, OBJECTS OF EXPENSE</b>		<b>\$0</b>	<b>\$610,481</b>	<b>\$578,651</b>	<b>\$0</b>	<b>\$0</b>
<b>METHOD OF FINANCING</b>						
8888	Local/Not Appropriated Funds	\$0	\$19,039	\$0	\$0	\$0
	Subtotal, MOF (Other Funds)	\$0	\$19,039	\$0	\$0	\$0
555	Federal Funds					
	CFDA 00.301.001, Information and Referral	\$0	\$160	\$0	\$0	\$0
325	CORONAVIRUS RELIEF FUND					
	CFDA 84.425.119, COV19 Education Stabilization Fund	\$0	\$561,622	\$578,651	\$0	\$0
	CFDA 97.036.119, COV19 Public Assistance Cat B (EPM)	\$0	\$29,660	\$0	\$0	\$0
	Subtotal, MOF (Federal Funds)	\$0	\$591,442	\$578,651	\$0	\$0
<b>TOTAL, METHOD OF FINANCE</b>		<b>\$0</b>	<b>\$610,481</b>	<b>\$578,651</b>	<b>\$0</b>	<b>\$0</b>

**FULL-TIME-EQUIVALENT POSITIONS**

**NO FUNDS WERE PASSED THROUGH TO LOCAL ENTITIES**

**NO FUNDS WERE PASSED THROUGH TO OTHER STATE AGENCIES OR INSTITUTIONS OF HIGHER EDUCATION**

**6.G. HOMELAND SECURITY FUNDING SCHEDULE - PART C - COVID-19 RELATED EXPENDITURES**

DATE: 9/18/2020  
TIME: 2:50:35PM

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Agency code: **998**      Agency name: **Northeast Texas Community College**

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<b>CODE</b>	<b>DESCRIPTION</b>	<b>Exp 2019</b>	<b>Est 2020</b>	<b>Bud 2021</b>	<b>BL 2022</b>	<b>BL 2023</b>
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**USE OF HOMELAND SECURITY FUNDS**

We are utilizing CARES Student Funds (CFDA 84.425E) to provide direct payments to students. We are utilizing the CARES Institutional Funds (CFDA 84.425F) to refund students for dorm and meal plans based on requests made by students for reimbursements. Additionally, Institutional and Minority Service Institutional Funds (CFDA 84.425L) are being used for custodial and non-custodial supplies, lost revenue and other expenditures that have and will arise due to COVID-19. The majority of custodial and cleaning supplies expended are anticipated to be reimbursed through FEMA Funds (CFDA 97.036). As of this report we have applied for and expect to be reimbursed \$29,660. CARES Act and FEMA reimbursable expenditures will continue into the 2020-2021 Fiscal Year.

Note: \$160 of Title V Funds (CFDA 84.031S) were spent on COVID-19 related expenditures. CFDA 84.031S was not available in the ABEST system at the deadline for filing and was placed in 000.301.001 Information and Referral.

**6.G. HOMELAND SECURITY FUNDING SCHEDULE - PART C - COVID-19 RELATED EXPENDITURES**

DATE: 9/18/2020

**Funds Passed through to Local Entities**

TIME: 2:50:35PM

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Agency code: **998**      Agency name: **Northeast Texas Community College**

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<b>CODE</b>	<b>DESCRIPTION</b>	<b>Exp 2019</b>	<b>Est 2020</b>	<b>Bud 2021</b>	<b>BL 2022</b>	<b>BL 2023</b>
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**6.G. HOMELAND SECURITY FUNDING SCHEDULE - PART C - COVID-19 RELATED EXPENDITURES**

DATE: 9/18/2020

**Funds Passed through to State Agencies**

TIME: 2:50:35PM

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Automated Budget and Evaluation System of Texas (ABEST)

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Agency code: **998**      Agency name: **Northeast Texas Community College**

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<b>CODE</b>	<b>DESCRIPTION</b>	<b>Exp 2019</b>	<b>Est 2020</b>	<b>Bud 2021</b>	<b>BL 2022</b>	<b>BL 2023</b>
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## **Supporting Schedules**

Schedule 3C: Group Insurance Data Elements (Community Colleges)  
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Automated Budget and Evaluation System of Texas (ABEST)

9/18/2020 2:50:36PM

998 Northeast Texas Community College

	Total I & A Enrollment	Local Non I & A	Total Enrollment
<b>FULL TIME ACTIVES</b>			
1a Employee Only	68	28	96
2a Employee and Children	27	11	38
3a Employee and Spouse	14	10	24
4a Employee and Family	27	9	36
5a Eligible, Opt Out	3	0	3
6a Eligible, Not Enrolled	0	0	0
<b>Total for this Section</b>	<b>139</b>	<b>58</b>	<b>197</b>
<b>PART TIME ACTIVES</b>			
1b Employee Only	0	0	0
2b Employee and Children	0	0	0
3b Employee and Spouse	0	0	0
4b Employee and Family	0	0	0
5b Eligible, Opt Out	0	0	0
6b Eligible, Not Enrolled	0	0	0
<b>Total for this Section</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Active Enrollment</b>	<b>139</b>	<b>58</b>	<b>197</b>

## 998 Northeast Texas Community College

	Total I & A Enrollment	Local Non I & A	Total Enrollment
<b>FULL TIME RETIREES by ERS</b>			
1c Employee Only	0	0	0
2c Employee and Children	0	0	0
3c Employee and Spouse	0	0	0
4c Employee and Family	0	0	0
5c Eligible, Opt Out	0	0	0
6c Eligible, Not Enrolled	0	0	0
<b>Total for this Section</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PART TIME RETIREES by ERS</b>			
1d Employee Only	0	0	0
2d Employee and Children	0	0	0
3d Employee and Spouse	0	0	0
4d Employee and Family	0	0	0
5d Eligible, Opt Out	0	0	0
6d Eligible, Not Enrolled	0	0	0
<b>Total for this Section</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Retirees Enrollment</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME ENROLLMENT</b>			
1e Employee Only	68	28	96
2e Employee and Children	27	11	38
3e Employee and Spouse	14	10	24
4e Employee and Family	27	9	36
5e Eligible, Opt Out	3	0	3
6e Eligible, Not Enrolled	0	0	0
<b>Total for this Section</b>	<b>139</b>	<b>58</b>	<b>197</b>

Schedule 3C: Group Insurance Data Elements (Community Colleges)

9/18/2020 2:50:36PM

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Automated Budget and Evaluation System of Texas (ABEST)

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998 Northeast Texas Community College

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	Total I & A Enrollment	Local Non I & A	Total Enrollment
<b>TOTAL ENROLLMENT</b>			
1f Employee Only	68	28	96
2f Employee and Children	27	11	38
3f Employee and Spouse	14	10	24
4f Employee and Family	27	9	36
5f Eligible, Opt Out	3	0	3
6f Eligible, Not Enrolled	0	0	0
<b>Total for this Section</b>	<b>139</b>	<b>58</b>	<b>197</b>