

	Small Farm Business Planning AGMG 2371 - Online Course Syllabus: Fall 2024				
	<p>“Northeast Texas Community College exists to provide responsible, exemplary learning opportunities.”</p> <p>Baily Matej Office: AGC 111 Phone: 903-434-8362 Email: bmatej@ntcc.edu</p>				
Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday
	9:30-11a.m.	NA	9:30-11a.m.	NA	NA

The information contained in this syllabus is subject to change without notice. Students are expected to be aware of any additional course policies presented by the instructor during the course.

Catalog Course Description: 3 credit hours - This course provides students with a working knowledge of small farm business development through observation and demonstration on NTCC Sustainable Market Farm. Students will develop a written business plan which will become a vehicle through which management, marketing, accounting, cash flow, staffing, and legal issues will be considered and discussed. Resource needs will be identified, and possible sources of funding, including grants and loans, will also be considered.

Course required materials:
No materials required

Minimum Technology Requirements:
Computer and internet access

Student Learning Outcomes: Upon successful completion of this course, students will demonstrate a competency of the following:

- List and describe the essential components of a business plan for a small farm.
- Describe the importance and purpose of values, goals and objectives on developing a mission statement.
- Assess the current situation of small farms and provide a brief financial history and develop a cash-flow budget.
- Evaluate and describe what physical resources are available for a farm business, what production systems are used, and what management information systems do we have in place.
- Evaluate and describe financial situation; the needs of the farm, financial performance, risk and financial environment, including a whole farm SWOT analysis.

I. WHO SHOULD TAKE THIS COURSE

a. Agriculture Majors

This course can serve as a required course option in the ag concentration for all agriculture majors.

b. Non-Majors

This class is available to all students interested in the subject matter for the general education requirement in science and technology. This course is designed to provide a broad range of training to any student who is interested in the subject matter.

II. GRADING

a. EXAMS:

- i. Exams will be loaded in blackboard and be based on the materials and activities you complete in ICEV. There will be three exams that will consist of multiple choice, short answer and matching. Each exam will be worth 100 points

b. ASSIGNMENTS:

- i. Completion of assignments on Blackboard will determine this portion of your course grade.

c. BUSINESS PLAN/FINAL:

- i. There will **NOT** be a comprehensive final for this course. Instead, a final business plan will be submitted to the instructor for your final grade.

	Percentage			Grading Scale
Tests	30%		A	90-100%
Assignments	20%		B	80-89%
Quiz	20%		C	70-79%
Business Plan/Final	30%		D	60-69%
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<i>Total</i>	<i>100%</i>	-----		

III. ADDITIONAL INFORMATION

a. Class Attendance

Since this is an online class there will be no attendance taken, but it is the students responsibility to check into the blackboard regularly for uploaded assignments. Majority of assignments will be uploaded on Monday and then provided a due date.

b. Students with Special Needs

Any student with disabilities or other special needs, who needs special accommodations in this course, is invited to share these concerns or requests with the instructor as soon as possible. Reasonable accommodations will be made accordingly but it is your responsibility to seek out the instructor as needed.

c. Office Hours

Office hours for the instructor:

9:30-11 a.m.	Monday & Wednesday
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NTCC Academic Honesty Statement:

"Students are expected to complete course work in an honest manner, using their intellects and resources designated as

allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. NTCC upholds the highest standards of academic integrity. This course will follow the NTCC Academic Honesty policy stated in the Student Handbook."

Academic Ethics

The college expects all students to engage in academic pursuits in a manner that is beyond reproach. Students are expected to maintain complete honesty and integrity in their academic pursuit. Academic dishonesty such as cheating, plagiarism, or collusion is unacceptable and will result in disciplinary action. Refer to the student handbook for more information on this subject.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to arrange an appointment with a College counselor to obtain a Request for Accommodations form. For more information, please refer to the NTCC Catalog or Student Handbook.

Family Educational Rights And Privacy Act (Ferpa):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.