



INRW 0302.02A ST: Integrated Reading and Writing II (FTF)

Course Syllabus: Fall 2020

“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”

Instructor: Linda Stanley

Office: online

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
	NA	NA	NA	NA	NA	TR 11:00 am – 12:00 pm

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Course Description: No college credit. Lecture/Lab/Clinical: Three hours of lecture each week. This course is designed to develop students’ critical reading and academic writing skills necessary for success in college-level academic work. Instruction will focus on applying critical reading skills for organizing, analyzing, and retaining material, and length of the assignment. The course integrates fundamental reading skills with foundational skills in writing by developing a variety of academic essays. This course fulfills TSI requirements for reading and writing.

Prerequisite(s): INRW 0301 or TSI placement.

Student Learning Outcomes: Upon successful completion of this course, students will:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer’s purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer’s ability to compose

college-level writing assignments.

10. Recognize and apply the conventions of standard English in reading and writing.

Evaluation/Grading Policy: Students will earn their grades as follows:

Read and Respond Assignments	50% of final grade
Essays	30% of final grade
Grammar/Vocabulary Assignments	20% of final grade

Required Instructional Materials: Kennedy, Kennedy, and Aaron, *The Bedford Reader*, 14th ed.

Publisher: Bedford St. Martin's

ISBN Number: 978-1-319-22148-5

Optional Instructional Materials: none

Minimum Technology Requirements: Students should have reliable access to the Internet and word processing software such as Microsoft Office.

Required Computer Literacy Skills: Students should be comfortable with creating word processed documents and submitting them in an online environment.

Course Structure and Overview: This course involves a great deal of material, not all of which will be addressed in classroom lectures. Instead, lectures, assignments, and quizzes will build upon and apply lesson concepts covered in your textbook and in supplementary materials provided in Blackboard, rather than simply restating them. Consequently, your successful completion of the course depends on your attentive reading and viewing of all preparatory lesson materials before class each week. Because each lesson builds on previous lessons, it is important not to skip materials or lessons. Even if you are unable to submit work for a lesson, you should read/view the materials in preparation for future lessons.

Communications: Students' first line of communications to me should be via my official NTCC email. I will respond to emails sent Monday through noon Friday within 24 hours. I will respond to emails sent after noon on Friday through Sunday on Monday. My phone contact goes through the office of Humanities and should be used only in the event you cannot reach me by email.

Institutional/Course Policy: All materials and quizzes will be submitted online through Blackboard. Each lesson folder contains the links necessary for all submissions of Assignments, Discussions, and Quizzes related to that lesson. ONLY IF a problem arises with Blackboard, I will coordinate an alternative method of submission. Students should NOT email submissions without prior authorization.

Quizzes will be available at the beginning of the week for which they are assigned and will close at the end of the day on the following Sunday unless otherwise noted. All material covered in class, in assigned readings, or in any supplemental material I assign may appear on these quizzes. Students MAY NOT make up any missed quizzes unless they have a documented emergency. In the event of an emergency, students should contact me as soon as possible regarding missed work.

Work other than quizzes submitted late will be penalized 10 points for each day late. This penalty will apply in addition to any deductions for errors in the work. For example, if an assignment would have earned a 90 if submitted on time but is submitted 2 days late, it would receive a 70; 90 for a competency

score minus a 20-point deduction for late submission. Once a score of “0” has been entered in the gradebook for any work, that work is no longer eligible for submission without prior arrangements with me.

Student Responsibilities/Expectations: Students are expected to attend class regularly and should check their NTCC email daily. Any schedule changes or other modifications to the course will be posted to an announcement within Blackboard and sent as a class-wide email to students’ OFFICIAL NTCC EMAIL. Students are responsible for reading any such notices. Failure to log into Blackboard and NTCC email does not excuse this responsibility. Students are also expected to keep track of their grades and contact me in a timely manner should they have grade-related questions. I WILL NOT revisit grades that are more than 10 days old!

Course Withdrawal - It is the student’s responsibility to drop a course or withdraw from the college. Failure to do so will result in the student receiving a performance grade, usually a grade of “F”. The final date to withdraw with a grade of “W” for Fall 2020 is November 17.

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC’s website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student’s responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program

of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children’s educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered “eligible students.” In essence, a parent has no legal right to obtain information concerning the child’s college records without the written consent of the student. In compliance with FERPA, information classified as “directory information” may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student’s name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

Tentative Course Timeline (*note* instructor reserves the right to make adjustments to this timeline at any point in the term):

Week of:

8/24 - Introductions T: Introductions Th: Introduction to Grammar/Vocabulary Lab	10/19 –Lesson 6: Compare and Contrast, pp. 202 to 209; Jourdon Imani Keith’s “At Risk,” pp. 212 to 213 T: Discussion Th: Read and Respond 4 Essay 1 Final Draft due
8/31 – Lesson 2: MLA Standards T: What is Plagiarism Th: Formatting and Citation	10/26 - Lesson 6, cont. T: Discussion Th: Read and Respond 5 Lab: run on sentences
9/7 - Lesson 3: The 5 paragraph Essay T: PEARL paragraphs Th: Fractured Paragraphs assignment Lab: Subjects and Verbs	11/02 - Lesson 6, cont. T: Discussion Th: Read and Respond 6 Lab: Vocabulary 4
9/14 - Lesson 4: Introductions and Conclusions T: Introductions Th: Conclusions Lab: Vocabulary 1	11/09 - Essay 2 T: Essay 2 Rough Draft in class writing Th: Essay 2 Peer Reviews Lab: TBA
9/21 Lesson 5: Ch. 7, Example, pp. 160 to 167; Razzler’s “Looking Back,” pp. 186 to 190 T: Discussion Th: Read and Respond 1 Lab: Clauses	11/16 - Lesson 7: Argument and Persuasion T: Discussion Th: Read and Respond 7 Essay 2 Final Draft
9/28 Lesson 5, cont. T: Discussion Th: Read and Respond 2 Lab: Vocabulary 2	11/23 Thanksgiving Break
10/5 Lesson 5, cont. T: Discussion Th: Read and Respond 4 Lab: fragments	11/30 - Lesson 7, cont. T: Essay 3 Rough Draft in class writing Th: Read and Respond 8
10/12 - Essay 1 T: Essay 1 Rough Draft in class writing Th: Essay 1 Peer Reviews Lab: Vocabulary 3	12/7 Final Exam – Essay 3 Final Draft