



VNSG 1502 Applied Nursing Skills F2F

Course Syllabus: Fall 2025

"Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed."

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Office Hours:	Monday	Tuesday	Wednesday	Thursday	Friday
Mr. Elmore	0800-1300	Lab/Class	0800-1300	Clinical	TEAMS only by appointment
Ms. Gwen	0830-1230	0830-1230	1200-1400	Clinicals	TEAMS only by appointment
Ms. Kelly	1200-1600	0900-1200	0900-1200	By appointment only	TEAMS only by appointment
Ms. Blalock	By appointment only	By appointment only	By appointment only	By appointment only	By appointment only

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

The information contained in this syllabus is subject to change without notice. Students are expected to be aware of any additional course policies presented by the instructor during the course.

Catalog Course Description: Detailed education, training, and work-based experience, plus direct patient/client care at a clinical site. Includes clinical and on-campus clinical instruction using web-based electronic health record/simulation laboratory, supervision, evaluation, and placement. Focus is on meeting basic needs for a variety of clients with common medical surgical disorders. Ten hours of clinical experience each week.

Credit hours: Five hours

Lecture/Lab/Clinical: Three hours lecture and six hours of lab each week.

Prerequisite: Admission into the VN program.

Corequisite: VNSG 1260, VNSG 1304, VNSG 1429, HPRS 1210

Student Learning Outcomes/Course Level Outcomes:

The following Course Level Objectives (CLO) are based on the *Workforce Education Course Manual* and are used to determine institutional objectives for this course are being met.

1. Describe the underlying principles of selected nursing skills and their relationship to patient health status. (DECs II.G)
2. Demonstrate performance of selected nursing skills utilizing principles of safety. (DECs III.B)
3. Identify the nursing process as applied to basic care across the life span. (DECs I.D)

Evaluation/Grading Policy:

4. The performance grade will reflect compliance with clinical requirements and will be compiled in the following manner as specified in the VN Student Handbook:

Grades will be awarded as follows:

Tickets to Enter class	5%
First checkoff grade	65%
Midterm Test	15%
<u>Final Test</u>	<u>15%*</u> Student MUST have 78 in order to sit for final
Total	100%

A minimum overall grade of “C” is required in all Academic and Nursing courses before using that course as a prerequisite for the next course in sequence. Academic courses (English, Ethics, etc.) typically work from a grade of 70 or higher for “C”. In preparation for the State Board examination, the letter grade assigned to all Nursing courses shall be determined as follows:

A = 90 – 100

B = 80 – 89

C = 78 – 79

F = 77.9 and below

The average of the exam grades must be 78% or above to pass the course. Grades will not be rounded when calculating the average (77.5 – 77.9 is not rounded to 78).

Posting of grades: Exam grades will be posted within 72 hours after sitting for the exam and assignments within 7 calendar days from when the student turned in the assignment.

Late work will be graded, then ten points will be deducted for each day the assignment is late, up to three days. After the third day, the grade will remain a zero; however, all assignments are required to be completed in order to proceed to the next level of the program.

Required Textbook(s):

Jarvis, C. (2020). *Pocket Companion for Physical Examination and Health Assessment* (8th ed.). St. Louis, MO: Elsevier. ISBN: 978-0-3235-3202-0

Silvestri, Linda A.; Silvestri, Angela E. (2021). *Saunders Comprehensive Review for the NCLEX-PN Examination* (8th ed.). St Louis, MO: Elsevier. ISBN: 978-0-3237-3305-2

Recommended Reading(s):

Van Leeuwen, A. M. (2021). *Davis' Comprehensive Handbook Lab and Diagnostic Tests with Nursing Implications* (9th ed.). Philadelphia, PA: F.A. Davis. ISBN: 978-1-7196-4058-9

Institutional/Course Policy: Any other institutional or course policy refer to the student handbook.

Classroom Expectations: Please see student handbook.

Ticket to Enter

Preparation BEFORE clinical practice is paramount for the student to achieve success. Part of this duty rests upon the student. We have set up several items, namely ATI, to assist the student to complete this. Prior to coming to class, the student should access ATI for the skill that is being practiced and complete the required assignments turning in the post assessment test into Blackboard. Failure to complete these task will result in clinical points being deducted (5 per the point deduction sheet under skills proficiency section) and entrance to class being denied for that class day, resulting in an absence. All absences must be made up and that practice time must be scheduled with the instructor.

Skills Proficiency:

When students come to the campus laboratory for a skill conference or evaluation, they must come prepared with the objectives or Skill Evaluation Tool, and/or supplies. Point deductions totaling eleven (11) or greater will be considered failing and the skill will have to be performed again. Required forms (skills check-off sheets) must be presented to the instructor prior to beginning the procedure. The instructor is not obligated to do your evaluation if you do not have all of the proper materials (e.g. scrub attire, check list, name tag, etC

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time,

Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site

Statement Regarding the Use of Artificial Intelligence (AI) Technology:

Absent a clear statement from a course instructor, use of or consultation with generative AI shall be treated analogously to assistance from another person (collusion). Generative AI is a subset of AI that utilizes machine learning models to create new, original content, such as images, text, or music, based on patterns and structures learned from existing data (Cornell, Center for Teaching Innovation).

Unauthorized use of generative AI tools to complete an assignment or exam is not permitted. Students should acknowledge the use of generative AI and default to disclosing such assistance when in doubt. Individual course instructors may set their own policies regulating the use of generative AI tools in their courses, including allowing or disallowing some or all uses of such tools. Students who are unsure of policies regarding generative AI tools are encouraged to ask their instructors for clarification. **(Adapted from the Stanford University Office of Community Standards-- accessed August 31, 2023)**

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's

educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered “eligible students.” In essence, a parent has no legal right to obtain information concerning the child’s college records without the written consent of the student. In compliance with FERPA, information classified as “directory information” may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student’s name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.