



Production/Operations Management

BMGT 1331

"Northeast Texas Community College exists to provide responsible, exemplary learning opportunities."

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday
	4-5 PM	4-5 PM	4-5 PM	4-5 PM	By Appointment

Course Description: Fundamentals and techniques used in the practice of production and operations management. Includes location, design, and resource allocation.

Student Learning Outcomes: Identify factors of warehousing and design, resource allocation, and equipment selection and utilization; and use planning, scheduling, inventory management, and quality control techniques.

Required Textbook(s):

- CPT MSSC-HS-M2 CPT4.0+ - Quality Practices & Measurement
AUTHOR: MSSC
 - STATUS: REQUIRED
- CPT MODULAR MAINTENANCE AWARENESS (CPT-CM4683)
Online Subscription ◦ AUTHOR: MSSC
 - STATUS: REQUIRED

Instructor – Student Relationship:

Your instructor can be your greatest resource. Your instructor is here to assist you in learning the material and helping you earn the grade you wish to earn in the course. This is a commitment by your instructor. Please utilize this resource by contacting your instructor with any matter you feel they can assist you with, both within this class or your college success in general. It is your responsibility to learn the material, but this can often be best accomplished by initiating contact with the instructor on topics you need clarification or further assistance. Please do this!

Kevin Frost

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903-434-8384

Evaluation and Grading Criteria:

Grades of A, B, C, D, and F will be determined by the student's achievement of a certain percentage of possible points based on the below listed categories.

<u>Assignments</u>	<u>Percentage</u>
Online Quizzes	50%
2 Tests	50%

The letter grade is based on the following Grading Scale:

89.5%-100% = A

79.5%-89.4% = B

69.5%-79.4% = C

59.5%-69.4% = D

0-59.4% = F

Quizzes and Tests:

Students must complete Quizzes and Test in each of the following:

MSSC-HS-M2-Quality Practices & Measurement

- Introduction to Quality
- Dimensional Measurement
- Measurement Conversion
- Introduction to Print Reading
- Multiview Drawings
- Blueprint Dimensions and Notes
- Manufacturing Drawings and Scales
- Welding Symbols
- Tolerancing
- Caliper Measurement
- Micrometer Measurement
- Indicator Measurement
- Quality Inspections and Audits
- Introduction to Quality Tools

- Preventive and Corrective Action
- Basic Statistical Concepts
- Introduction to Control Charts

MSSC Quality Practices & Measurement Certification Test scheduled with site coordinator to take place at the Industrial Technology Training Center at 1100 Lakewood Drive, Mount Pleasant, Texas.

MSSC-HS-M3 CPT4.0+ - Manufacturing Processes and Production

- Principles of Manufacturing Automation
- Industry 4.0 Technologies
- Advanced Manufacturing Materials
- Advanced Manufacturing Processes
- Mechanical Power
- Basic Mechanical Elements
- Power Efficiency
- Hand Tools
- Band Saw Operation
- Introduction to the Drill Press
- Machine Operations 1
- Machine Operations 2
- Introduction to CNC Machining
- CNC Workspace
- CNC Programming and Operation
- Automated System Operations
- Machine Adjustments
- Machine Troubleshooting
- Manufacturing Metrics
- Production Planning and Workflow
- Introduction to Lean Manufacturing
- Lean Manufacturing Organization
- Lean Manufacturing Operations
- Inventory Management
- Production Control
- Material Quality Control

MSSC Manufacturing Processes and Production Certification Test scheduled with Site coordinator to take place at the Industrial Technology Training Center at 1100 Lakewood Drive, Mount Pleasant, Texas.

Withdrawal Procedures:

Withdrawal requests MUST BE initiated by the student. Requests for withdrawal become official and effective the date they are received in the records office. Students who stop coming to class (that is, stop participating on the class website) but fail to drop the course will earn an “F” for the course.

NTCC Academic Honesty Statement:

"Students are expected to complete course work in an honest manner, using their intellects and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. NTCC upholds the highest standards of academic integrity. This course will follow the NTCC Academic Honesty policy stated in the Student Handbook."

Academic Ethics

The college expects all students to engage in academic pursuits in a manner that is beyond reproach. Students are expected to maintain complete honesty and integrity in their academic pursuit. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. Refer to the student handbook for more information on this subject.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with John Coleman, Academic Advisor/Coordinator of Special Populations located in the College Connection. He can be reached at 903-434-8104. For more information and to obtain a copy of the Request for Accommodations, please refer to the [NTCC website - Special Populations](#).

Family Educational Rights And Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.