



NORTHEAST TEXAS
COMMUNITY COLLEGE

BIOL. 1408.881TR (General Biology I for Non-majors)-online

Course Syllabus: Summer I 2026

“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”

Instructor: Dr. Chris T. McAllister (Ph.D., Univ. North Texas)

Office: UHS 163 (off campus in summer)

Phone: 903-434-8286

Email: cmcallister@ntcc.edu

Weekday	Office Hours
Monday	Email me
Tuesday	Email me
Wednesday	Email me
Thursday	Email me
Friday	Email me

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

The instructor reserves the right to alter this syllabus as necessary with full disclosure to the student. This syllabus and schedule are articulated as an expectation of class topics, learning activities, and expected student learning. However, the instructor reserves the right to make changes in this schedule at any time that, within his professional judgment, would result in enhanced or more effective learning on the part of the students. These modifications will not substantially change the intent or objectives of this course and will be done within the policies and procedures of NTCC. *This may include the test schedule or topics of discussion in either lecture or laboratory. Should that happen, the student will be notified.*

Course Description:

4 credit hours: Lecture/Lab: Three hours of lecture and three hours of lab work each week.

Provides a survey of biological principles with an emphasis on humans, including chemistry of life, cells, structure, function, and reproduction. Lab activities support these topics.

Note: Additional course fee(s) required.

Prerequisite(s): None.

Student Learning Outcomes:

1. Apply scientific reasoning to investigate questions and utilize scientific tools such as microscopes and laboratory equipment to collect and analyze data.
2. Use critical thinking, scientific problem-solving, and teamwork to make informed decisions in the laboratory.
3. Communicate effectively the results of scientific investigations.
4. Describe the characteristics of life.
5. Explain the methods of inquiry used by scientists.
6. Identify the basic properties of substances needed for life.

7. Compare and contrast viruses, prokaryotic cells, and eukaryotic cells.
8. Describe the structure of cell membranes and the movement of molecules across a membrane.
9. Identify the substrates, products, and important chemical pathways in metabolism.
10. Identify the principles of inheritance and solve classical genetic problems.
11. Identify the chemical structures, synthesis, and regulation of nucleic acids and proteins.
12. Describe the unity and diversity of life and the evidence for evolution through natural selection.

Evaluation/Grading Policy:

The breakdown of the course requirements is as follows:

%	Requirement
50%	Connect (10%) 4 exams + final (40%)
10%	Class Report (10%)
40%	Carolina Labs (40%)

Semester grades will be earned as follows

Percentage	Letter Grade
90% and above	A
80 %–89%	B
70 %–79%	C
60%–69 %	D
59.9% and below	F

Final Grade will be rounded up if you took a major part in completing all assignments on time, took all exams on time by each deadline, responded to emails, logged in each week, etc.

Required Instructional Materials:

Mader and Windelspecht, 2024, Essentials of Biology, 7e, McGraw-Hill; **Publisher: ISBN Number: 978-1-266-09331-9 (with CONNECT)**

Optional Instructional Materials:

Required Lab Instructional Materials: To receive your required Carolina Science online Lab Kit, you will need to contact the NTCC College Store to purchase your voucher code (**see Bb post for detailed instructions**). They will then send you that code in an email. You can come back to this link and be taken to the appropriate URL. After registering, you can enter that voucher code and your mailing address to get the kit shipped to you.

www.ntccbookstore.com (903) 434-8150.

Minimum Technology Requirements:

Internet capable desktop, laptop, or chromebook (Tablets/ipads/Phones not recommended)
Microsoft Office for Lab Workbook in Microsoft Word
Video conferencing capability with webcam and microphone using TEAMS
Access to printer if hard copies of assignments are desired

Required Computer Literacy Skills:

Web browsing skills for working with the online homework system
Ability to use Blackboard for access to course information and assignments
Functional use of Microsoft Office and ability to insert images into word docs
Ability to use camera and microphone for video and sound in TEAMS
Respondus LockDown Browser and Monitor use
Competent and professional emailing skills
Emails should have the following format in subject line: Last Name, First Name -Course ID
Example: McAllister, Chris - BIOL 1408.008TR

Course Structure and Overview:

The course will be delivered entirely on-line over a 5-wk period.

Four Proctored Exams and Final Exam:

The 4 exams may include both objective questions (multiple choice, matching, etc.) over text materials, and readings as well as the powerpoint for that chapter. Success on the exams is a function of anxiety regulation, test prep, study strategies, and studying for retention. Retention requires repetitions, which requires time! The 4 unit exams will be accessed through blackboard. They will be completed **online via Connect monitored by Respondus Lockdown/Monitor Browser**. Each exam is 100 questions worth 100 points with a 90 minute timer. Exams will not be made up for any reason as multiple days exist for students to complete the exams. Missed exams, for any reason, will result in a zero. If you miss **only one exam**, you can take a comprehensive final exam to replace the zero, in other words, it will count twice. **All 4 regular Exams will open on Fridays at 8am and close on Sundays at 5:00pm. The Sunday due dates are firm – no makeups for missed exams will be allowed. You have one of 3 days to take the regular exams, so do them before the deadline!**

The regular final open book exam will be accessed through blackboard. It will be given **online via Connect monitored by Respondus Lockdown/Monitor Browser**. The exam is 100 questions worth 100 points with a 90 min. timer. Anyone who missed a single exam and received a zero will replace the zero with the score on a comprehensive exam. Anyone who missed more than one exam must take a comprehensive final and both zeros count as a grade. **The Final Exam will open at 8am on Wednesday, July 8th and close on Thursday, July 9th at 5pm. The Thursday due date is firm – no makeups for a missed final exam will be allowed.**

Required Class Report:

You will provide a **REQUIRED** special written class report in this class on topic(s) provided by the professor. This a requirement, and counts 100 pts. You will email the report (word document, no PDFs!) on or before the due date to me at: cmcallister@ntcc.edu. **The report is due on Wednesday, July 1st by midnite.** The specs for the report will eventually be posted, please stay tuned. No late reports accepted.

Carolina Lab Portfolio:

Carolina Science Lab Kits are required for online lab portion of the course. These are purchased through the NTCC bookstore (**see post on Bb or email sent on 29 May for ordering**). Each Lab Unit has a Lab Workbook to

download and complete while conducting the experiments at home. All supplies needed are provided in the kits other than common household items. Students will work on lab at their own pace prior to due date but I strongly suggest doing them EVERY week and keep up with them. DO NOT LATE UNTIL THE LAST WEEK TO COMPLETE THEM! NOTE: Some labs take multiple days to complete and all of them are due by **Friday, July 3rd at midnite. This date is firm – no makeups for missed labs will be allowed.**

Connect Online Assignments:

Each chapter has an assigned Smartbook activity, chapter assignment, and chapter quiz to check your understanding of chapter topics and reading assignments. These are completed online in Connect which is accessed through blackboard. You will need to login to blackboard on the 1st day of the semester. **You will work at your own pace and can always work ahead but never get behind.** Activities and Assignments are not timed. The chapter quizzes each consist of 20 questions with a 25 min. timer. **All Connect chapter assignments are due near the end of the semester by Wednesday July 1st at midnite. I strongly suggest you work on them each week and not wait until the end!**

Communications:

NTCC email is the official form of communication used by the college. The instructor will try to respond to student emails within 24 hrs of receipt (except on weekends). **You should NOT expect an immediate response from your instructor in reply to your email.** While I will try to respond in a timely fashion, I do not always have my phone on my person, and I do not have notifications set on my phone to alert me the moment an email arrives in my inbox. (On the weekends it may be up to 48 hrs after receipt of email). Feedback and grades on assignments and postings will be posted 48 to 72 hrs after due date/time of assignment. Email me at: cmcallister@ntcc.edu

Institutional/Course Policy:

Northeast Texas Community College is a “community of scholars.” Please remember that you and all of the students in this class are pursuing very important goals in your lives. All colleges and universities must remain diligent in their pursuit of assuring the academic integrity of their courses to maintain their accreditation status with Southern Association of Colleges and Schools and the Texas Higher Education Coordinating Board. Your success can be maximized and your potential achieved by making the commitment to meet these expectations: Schedule and plan to complete all lecture and laboratory assignments and submit them when they are due. Be sure to print off the calendar to help you keep up with assignment due dates. Late work will not be accepted. Be sure to do all of your own work. Collusion and plagiarism are acts of academic dishonesty. Work that is copied and pasted directly from any website is not acceptable in any form on any assignment, lab or test. See the Student Handbook, p. 90 for definitions of collusion, plagiarism, and cheating. Infractions can result in severe grading penalties or failure.

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements:

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC’s website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made

to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

Statement Regarding the Use of Artificial Intelligence (AI) Technology:

Employees and students shall be permitted to explore artificial intelligence (AI) and implement its use in and out of the classroom in accordance with policy and administrative regulations. The use of AI shall only be as a support tool to enhance student outcomes or as necessary to engage in research and shall never take the place of faculty, staff, and student decision-making. Any use of AI must comply with law, policy, and administrative regulations relating to student and employee privacy and data security. A student shall only use AI tools with faculty permission and shall be expected to produce original work and properly credit sources, including AI tools used in creating the work.

Example:

APA (7th edition)

OpenAI. (2026). ChatGPT (March 25 version) [Large language model]. <https://chat.openai.com/>

MLA (9th edition)

OpenAI. ChatGPT. 25 Mar. 2026, <https://chat.openai.com/>.

Employees or students who use AI tools to deceptively harm, bully, or harass others shall be disciplined in accordance with policy. [See DH, DIA series, FFD series, FFE, FLB, and the FM series] AI Use by Employees and Students. Northeast Texas Community College 225500 TECHNOLOGY RESOURCES CRB ARTIFICIAL INTELLIGENCE (LOCAL) DATE ISSUED: 12/8/2025 1 of 1 UPDATE 50 CRB(LOCAL)-AJC Adopted: 12/16/2025

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodation for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodation as required to afford equal educational opportunity. It is the student's responsibility to request accommodation. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA): Carolina Labs Schedule

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance,

most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

Withdrawal Date:

The last day to drop (withdraw from) the course with a grade of “W” is **Wednesday, July 1st**. If circumstances require you to withdraw from this course, you must do so by that date. It is the student’s responsibility to initiate the withdrawal with the Registrar’s office. Failure to officially withdraw will result in your receiving a grade of F.

Eagle Assist:

At Northeast Texas Community College, we understand that students often need support that extends beyond the classroom. “Eagle Assist” is the place to start when looking for that type of assistance. Our support system is here to help you succeed in both your academic and personal growth. **Services provided at <https://www.ntcc.edu/student-services/eagle-assist>**

Mental Health Counseling (visit www.thevirtualcaregroup.com/ntcc to activate your account)

Classroom Accommodations

NTCC Care Center Food Pantry

NTCC Care Center Hygiene Closet

NTCC Care Center Cook Nook

Financial Literacy

Child Care Assistance

Emergency Aid Send us a message at eagleassist@ntcc.edu *Dual credit students please email jstewart@ntcc.edu if interested

Tentative Course Schedule:

Check Blackboard posting and I suggest printing out all class materials, including the syllabus.

Unit 1 Chapters 1 – 3 (June 8-12)

Week 1 (Chapter 1) Biology: the Science of Life

Week 1 (Chapter 2) The Chemical Basis of Life

Week 1 (Chapter 3) Organic Molecules of Life

Exam 1: (Fri June 12-Sun 14 [by 5 pm on 14th])-Chapters TBA

Unit 2 Chapters 4, 5 & 8 (June 15-19)-

Week 2 (Chapter 4) Inside the Cell

Week 2 (Chapter 5) The Dynamic Cell

Week 2 (Chapter 8) Cellular Reproduction

Exam 2: (June Fri 19-Sun 21 [by 5pm on the 21st]-Chapters TBA Friday, June 19th is Juneteenth Holiday but you may still take the exam.

Unit 3 Chapters 6, 7 & 9 (June 22-26)

Week 3 (Chap. 6) Energy for Life

Week 3 (Chapter 7) Energy for Cells

Week 3 (Chapter 9) Meiosis

Exam 3: (June Fri 26-Sun 28 [by 5pm on the 28th])-Chapters TBA

Unit 4 Chapters 10– 12 (June 29-30, July 1-4)

Week 4 (Chapter 10) Patterns of Inheritance

Week 4 (Chapter 11) DNA & RNA

Week 4 (Chapter 12) Biotechnology & Genomics

Exam 4: (July Fri 3-Sun 5 [by 5pm on 5th])-Chapters TBA*July 4th is a holiday but you can still take exam!

Unit 5 Chapters 13-16 (July 6-7)

Week 13 (Chapter 13) Mutations and Genetic Testing

Week 14 (Chapter 14) Darwin & Evolution

Week 15 (Chapters 15-16) -Evolution on a Small & Large Scale

Week 16 Final Open Book Exam, Wednesday July 8 to Thursday, July 9 (by 5pm on the 9th).Chapters TBA

***Required Class Report Due Wednesday, July 1st @ midnite (worth 100 pts)**

****All Connect exercises due, Wednesday, July 1st @ midnite**

*****ALL Carolina Labs due Friday, July 3rd @ midnite**

Tentative Carolina Labs Schedule:

Week # Sun-Sat	Lab Online (Kit)- <i>I suggest you work on each one every week instead of waiting!</i>
Week 1 June 8-13	Get your lab kit ASAP! You must do pre-labs FIRST! Lab 1: Gateway Introductory Materials (Safety and Graphing Labs)- 3 labs!
Week 2 June 14-20	Lab 2: Scientific Method Lab Lab 3: Cell Structure & Function Lab 4: Biological Macromolecules
Week 3 June 21-27	Lab 5: Cell Cycle/Mitosis Virtual lab Lab 6: Mitosis/Meiosis Lab Lab 7: Human Chromosome Analysis
Week 4 June 28-Jul. 4	Lab 8: Fingerprinting Virtual Lab Lab 9: Cladistics ALL LABS MUST BE COMPLETED BY Friday, Jul. 3rd at midnite!
Week 5 Jul. 5-9	No labs! You should already be done.

Appendix of Additional Information:

What is McGraw-Hill Connect?

The McGraw-Hill Connect provides you with access to your ebook. Additionally, within each Connect Folder in Blackboard you will see a link to three different activities: 1) SmartBook, 2) Chapter Assignment, and 3) Quiz.

SmartBook assignments are figured into your course grade; This guided reading helps identify areas that you are having trouble understanding and provides you with some “tutoring” in those areas. **Quizzes are required and figured into the course grade.** Please use these quizzes to determine whether you have a true understanding of the material.

Inclusive Access: We have negotiated with the Publisher to obtain a discounted price for your lecture course materials. Your ebook and Connect Access Code are included with your tuition and will be available through Blackboard on the first-class day (use the link found on the Bb course homepage). The materials are required for your class and essential to your success. If you also determine that you would like a print copy of your text in addition to your inclusive access loose-leaf copies will be available in the College Store at a discounted price. You may opt out of purchasing your materials from the College Store through the Census Date for the course. If you choose to opt-out, you will be responsible for purchasing your Connect Access Code from another vendor. You will receive a refund for the Inclusive Access if you opt out.