



ARTS 1311 Design 1

Course Syllabus: Fall 2026

"Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed."

Instructor: Mileah Hall, M.F.A., Professor of Art

Office: H 121

Phone: 903-434-8172

Email: mhall@ntcc.edu

Weekday	Office Hours
Monday	8:30-9:30 AM, 2:30-3:30 PM
Tuesday	8:30-9:30 AM, 1:30-3:30 PM
Wednesday	8:30-9:30 AM, 2:30-3:30 PM
Thursday	8:30-11:30 AM
Friday	None

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Course Description:

An introduction to the fundamental terminology, concepts, theory, and application of two-dimensional design.

Prerequisite(s): None

Student Learning Outcomes:

Upon successful completion of this course, students will:

1. Identify and apply the elements of art and principles of two-dimensional design.
2. Employ discipline specific vocabulary in the evaluation of two-dimensional design problems.
3. Demonstrate creative skill in aesthetic problem solving within assigned parameters.
4. Demonstrate an appropriate level of professional practice, including safety, craft and presentation.

Evaluation/Grading Policy:

The breakdown of the course requirements is as follows:

%	Requirement
50%	Three Projects: Acrylic Value Portrait, Design Notebook, and Watercolor Mandala
25%	Syllabus Quiz and Design Terminology Exam
10%	Assignments and Exercises
15%	Discussion: Collaborate with Journalism Student, Critique Three Projects

Semester grades will be earned as follows

Percentage	Letter Grade
90% and above	A
80 % to 89%	B
70 % to 79%	C
60% to 69 %	D
59.9% and below	F

Your assignments/projects must be turned in on time. Projects will be graded within seven days of the due date using the rubrics at the end of this syllabus. The grade and completed rubric will be posted in the grade center in Blackboard. Any questions or concerns may be discussed during independent work time during the lab or during posted office hours.

The terminology exam is multiple choice. You will need a long scantron to take your exam. You must have the scantron sheet at the start of class on exam day. You will receive a midterm grade posted in Blackboard in your MyGrades and in the Eagle portal.

Your final grade will be posted in the Eagle portal.

Required Instructional Materials:

There is no textbook for the Design 1 course, but you must purchase the design kit from the NTCC bookstore that has the handouts you must have for this class. You must have these supplies when you come to the second class. You can use the same supplies for your Drawing course in this Design course however, there are a few differences between the two supply lists. The kit available from the bookstore contains the following supplies:

SUPPLY LIST

Go to the college bookstore to purchase the Design 1 kit that has all the needed supplies.

- 18 x 24 canvas (your choice of manufacturer - must be a gallery wrap or back-stapled canvas)
- Liquitex Basics acrylic paint, 4 oz tubes - black, white, blue, red, yellow
- Plastic palette with lid. Or you can use plastic wrap and a small sponge to keep your acrylic paint wet for a short time.
- Assorted brush set: (round and flat) & (large and small) suitable for acrylic painting
- 1" binder with the plastic sleeve on the front to hold your design cover
- 20 sheet protectors
- Marker set - do not buy the washable type - any inexpensive set with colors you like will do
- Artist quality colored pencil set (your choice of set) Prismacolor is the best, but not necessary.
- Drawing pencils (your choice)
- Kneaded eraser
- Pencil sharpener
- Something to store your supplies in
- Printed design handouts

Optional Instructional Materials:

None.

Minimum Technology Requirements:

Computers are in the library, but you may use your own laptop if you already have an Adobe account. You will need to access Blackboard for your grades and for posting images of your assignments. You will need a basic digital camera (your phone camera will work) to complete some of the assignments.

Required Computer Literacy Skills:

Some Adobe Photoshop skills will be used in class. MS Word processing skills, email skills, Blackboard Access

Course Structure and Overview:

Major course assignments/requirements are:

- design notebook with all exercises completed, graded by rubric
- self- portrait on canvas, graded by rubric; and
- final project on canvas, graded by rubric

Communications:

The instructor will answer and return all NTCC emails and phone calls within a 24-hour period, except on weekends. Please load your phone with the Microsoft Teams app and find Design 1 course for further communication. NTCC email is the official form of communication used by the college. The instructor will only respond to NTCC email accounts from students. No other email accounts may be used. You may also use Microsoft Teams to communicate with the professor. In all communication, include your full name, student ID, and course number/section number. Students must complete the FERPA agreement and it must be on file in the myEagle portal before I can talk with parents. Please explain this to your parents. The professor will not discuss your grades/progress with them without the proper permission from you. It is the law.

Institutional/Course Policy:

Attendance and promptness are mandatory. But, if you MUST miss class for emergency only, email me at mhall@ntcc.edu or call 903-434-8172. The email address and phone number are also listed at the top of the syllabus.

You are responsible to get with a classmate or two for topics covered in the missed class. Get their phone numbers or emails. Have a buddy system. Coordinate with your classmates ahead of time, so the classmates can take notes for you.

You MUST complete all assigned projects. Projects turned in late (one week late) will receive one letter grade reduction. Absenteeism and arriving late, 5 minutes (more than 2 times) will result in a loss of points to your overall grade. Leaving early (more than 2 times) will result in a loss of points/percentage to your overall grade. More than two absences are detrimental to your final grade, and more than four absences will result in a drop from the course or a failing grade. You MUST be punctual and attend class regularly. This is important not only for you and your classwork, but it is a matter of respect for your fellow classmates and your professor. Wear comfortable clothing and shoes that are appropriate for working with equipment and supplies in the art lab. Complete drawing assignments in class. If you finish a drawing assignment, you must get the instructor's approval before going on to the next assignment. If you need more time than allotted in class for finishing your assignments, you must schedule extra time in the lab prior to the due date of the assignment.

You are expected to come to class on time, alert and ready to participate in ALL activities during the art class to the best of your ability. Participate with your fellow classmates and talk to them about the projects, the art terms, sketchbooks, and different art areas. Interact with each other. "Trying is better than not trying at all."

Turn volume off cell phones when in the classroom. Step outside if you MUST talk on the phone. One earbud is allowed in class while working independently. Earbuds are not allowed during lectures. No texting during lectures.

You are expected to keep your workspace area clean. This includes placing your work in progress in your bin, disposing all trash in the large waste baskets, and cleaning your desk so that it is ready for the next class.

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements:

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

Statement Regarding the Use of Artificial Intelligence (AI) Technology:

Employees and students shall be permitted to explore artificial intelligence (AI) and implement its use in and out of the classroom in accordance with policy and administrative regulations. The use of AI shall only be as a support tool to enhance student outcomes or as necessary to engage in research and shall never take the place of faculty, staff, and student decision-making. Any use of AI must comply with law, policy, and administrative regulations relating to student and employee privacy and data security. A student shall only

use AI tools with faculty permission and shall be expected to produce original work and properly credit sources, including AI tools used in creating the work.

Example:

APA (7th edition)

OpenAI. (2026). ChatGPT (March 25 version) [Large language model]. <https://chat.openai.com/>

MLA (9th edition)

OpenAI. ChatGPT. 25 Mar. 2026, <https://chat.openai.com/>.

Employees or students who use AI tools to deceptively harm, bully, or harass others shall be disciplined in accordance with policy. [See DH, DIA series, FFD series, FFE, FLB, and the FM series] AI Use by Employees and Students. Northeast Texas Community College 225500 TECHNOLOGY RESOURCES CRB ARTIFICIAL INTELLIGENCE (LOCAL) DATE ISSUED: 12/8/2025 1 of 1 UPDATE 50 CRB(LOCAL)-AJC Adopted: 12/16/2025

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodation for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodation as required to afford equal educational opportunity. It is the student's responsibility to request accommodation. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

Tentative Course Schedule:

(*note* instructor reserves the right to adjust this timeline at any point in the term):

Design 1 Fall 2026 Calendar
Wednesdays, 9:30 a.m.-2:20 p.m. in HUM
126 art lab

Week of School	Weekly Activities
Week 1	-On the first day of class - review the syllabus, rubrics, and supply list; overview of design elements and principles.
Week 2	- Complete the following exercises: • Exercise 1 – Name the Line, • Exercise 2 – Viewfinders, • Exercise 3 – Expressive Line Drawings, • Exercise 4 – Credit Line, • Exercise 5, and • Exercise 6.
Week 3	- Complete the following exercises: • Exercise 7 – Color Wheel, • Exercise 8 - One-Point Perspective Drawing, and • Exercise 9 – Two-Point Perspective Drawing. • Prepare reference for self-portrait.
Week 4	- Complete Exercise 10 – Value Scale. - Complete value study for acrylic self-portrait. - Begin self-portrait painting if time allows.
Week 5	- Complete Exercise 11 – Creating Texture. - Continue work on self-portrait.
Week 6	- Complete Exercise 12 – Drawing Forms. - - Complete Value Portrait.
Week 7	- Complete the following exercises: • Exercise 13 – Emphasis Drawing and • Exercise 14 – contrast Analysis.
Week 8	- Complete the following exercises: • Exercise 15, • Exercise 16 - Creating a Pattern, and • Exercise 17 – Movement Drawing. - Begin Exercise 18- Mandala.
Week 9	- Create three thumbnail drawings for the watercolor artwork. This artwork must be done in class. - Coordinate with a journalism student for subject matter for Lagniappe magazine, the NTCC magazine.
Week 10	- Complete Exercise 18 - Mandala. - Begin watercolor artwork.

Week 11	- Continue work on watercolor artwork.
Week 12	- Review of design terminology in preparation for the terminology exam. - Continue work on watercolor artwork.
Week 13	- Complete the written terminology exam in class. - - Complete the watercolor artwork.
Week 14	- NO CLASS - Thanksgiving break
Week 15	- Critique of mandala, self-portrait, and watercolor artwork. All make-up work and the design notebook must be turned in by the end of class.
Week 16 Finals Week	- No written final exam, but we will have a brief, mandatory “show and tell of the mandala, self-portrait, and watercolor artwork” during regular class time. We will then clean up and take all artwork and supplies home. Design notebooks will be returned with the final grade sheet.

The calendar is a guide, and the instructor may change dates and/or assignments as necessary.