



AGMG 2380 Cooperative Education Ag Business Management

Course Syllabus: Fall 2026

“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”

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Weekday	Office Hours
Monday	7:30AM – 8:AM
Tuesday	None
Wednesday	None
Thursday	1:30 PM – 2:30 PM
Friday	None

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Course Description:

3 credit hours. Lecture/Lab/Clinical: Assignment briefings with Ag faculty and fifteen to twenty hours of on-the-job work experience each week. Career-related activities encountered in the student's area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component. (Fall, spring, summer) Note: course AGMG 238(1) may be taken in succession for meeting differing objectives as a credit course.

Prerequisites: Sophomore standing and approval from the agriculture faculty

Student Learning Outcomes:

1. Apply theory, concepts and skills involving specialized materials, tools, equipment, procedures, regulations, laws and interacting within and among political, economic, environmental, social and legal systems associated with the occupation and the agriculture business.
2. Demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills and appropriate written and verbal communication skills using the terminology of the agriculture business.

Evaluation/Grading Policy:

The breakdown of the course requirements is as follows:

%	Requirement
25%	Discussion Questions
50%	Essay's
25%	Review from employer

Semester grades will be earned as follows

Percentage	Letter Grade
90% and above	A
80 %-89%	B
70 %-79%	C
60%-69 %	D
59.9% and below	F

Required Instructional Materials:

None Required

Minimum Technology Requirements:

Cell Phone and computer capable of checking email and Blackboard assignments

Course Structure and Overview:

Students are required to keep a weekly log of hours signed by their direct supervisor. They are also required to have three evaluation meetings with instructors to determine progress.

Students that do not complete the 16-week course or lose employment will receive a failing grade or incomplete unless other arrangements are made.

Students must complete an exit essay upon completion of the cooperative study. Assignments:

Students are required to complete the course information handout with their employer within the first week of classes and return to instructor. Instructor may call supervisor and request proof of work any time during the course. A final performance interview will be completed at the end of the course. Grade will be based on job performance and review from employer.

Communications:

Primary communications will be handled via LMS email system, alternative communications will be handled via cell phone. Turnaround time for e-mail responses will be 24 hours on weekdays and by Monday over weekends. NTCC email is the official form of communication used by the college and is how I prefer you to contact me.

Institutional/Course Policy:

Students are required to participate in all classroom activities. Students are expected to be on time and ready to begin when classes start. Students should be courteous and treat one another with respect to allow for a peaceful and effective learning environment.

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements:

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

Statement Regarding the Use of Artificial Intelligence (AI) Technology:

Employees and students shall be permitted to explore artificial intelligence (AI) and implement its use in and out of the classroom in accordance with policy and administrative regulations. The use of AI shall only be as a support tool to enhance student outcomes or as necessary to engage in research and shall never take the place of faculty, staff, and student decision-making. Any use of AI must comply with law, policy, and administrative regulations relating to student and employee privacy and data security. A student shall only use AI tools with faculty permission and shall be expected to produce original work and properly credit sources, including AI tools used in creating the work.

Example:

APA (7th edition)

OpenAI. (2026). ChatGPT (March 25 version) [Large language model]. <https://chat.openai.com/>

MLA (9th edition)

OpenAI. ChatGPT. 25 Mar. 2026, <https://chat.openai.com/>.

Employees or students who use AI tools to deceptively harm, bully, or harass others shall be disciplined in accordance with policy. [See DH, DIA series, FFD series, FFE, FLB, and the FM series] AI Use by Employees and Students. Northeast Texas Community College 225500 TECHNOLOGY RESOURCES CRB ARTIFICIAL INTELLIGENCE (LOCAL) DATE ISSUED: 12/8/2025 1 of 1 UPDATE 50 CRB(LOCAL)-AJC Adopted: 12/16/2025

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodation for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodation as required to afford equal educational opportunity. It is the student's responsibility to request accommodation. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations

page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

Tentative Course Schedule:

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