



ARTS 1301.088

Course Syllabus: Fall 2026

“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”

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Weekday	Office Hours
Monday	Email for appointment M-F
Tuesday	None
Wednesday	None
Thursday	None
Friday	None

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Course Description: A general introduction to the visual arts designed to create an appreciation of the vocabulary, media, techniques, and purposes of the creative process. Students will critically interpret and evaluate works of art within formal, cultural, and historical contexts.

Prerequisite(s): None

Student Learning Outcomes:

1. Apply art terminology as it specifically relates to works of art
2. Demonstrate knowledge of art elements and principles of design.
3. Differentiate between the processes and materials used in the production of various works of art.
4. Critically interpret and evaluate works of art.
5. Demonstrate an understanding of the impact of arts on culture

Evaluation/Grading Policy:

- SmartBooks online via Connect

- Discussions (3 each) online in Blackboard
- Quizzes online via Connect and Syllabus Quiz
- Assignments online via Connect

The breakdown of the course requirements is as follows:

%	Requirement
20%	SmartBooks
40%	Connect Quizzes and Syllabus Quiz
20%	Connect Assignments
20%	Discussion

Semester grades will be earned as follows

Percentage	Letter Grade
90% and above	A
80 %–89%	B
70 %–79%	C
60%–69 %	D
59.9% and below	F

The midterm grade will be a letter grade posted in the grade center based on grades from the graded assignments completed as of week 4.

Grades for SmartBook, assignments, and post-tests in Connect will be visible as soon as you complete and submit your work. Detailed feedback for these assignments will be available after the due date.

Discussions will be graded by the embedded rubric within seven days of the due date. The instructor will leave written feedback in the grading rubric on your discussion posts in your Blackboard grade center. Discussions may be graded by an instructional coach. If you do not post your initial thread by Wednesday night, points will be deducted, but you will still be able to post your discussion threads.

In your grade center, you will see a running percentage that changes as your assignment grades are entered. A zero is entered in your assignment grade column in Blackboard if you do not complete the assignment before the due date and time.

In general, no late work is accepted unless you have an emergency AND you notify me of the need to make up the assignment before the assignment due date. Simply stating that you did not have time to do the assignment or you “are running late” is not a reason to request an extension for missing the assignment.

Should you have an emergency and need to make up work, you must email me your extension request with the **following information prior to the due date of the assignment:**

- Your name,
- Your student ID,
- The name of the assignment, and
- The reason you are requesting the extension.

Your extension request will be reviewed and you will be contacted via email regarding the decision of whether or not to extend the due date and if extended, you will be given the new date. If extended, an assignment due date will only be extended once

Required Instructional Materials: This textbook is available to you online as an eBook via Inclusive Access. You have already paid for it in your tuition. If you want a printed copy, the ISBN number is below. This printed book is available at the NTCC bookstore. Mark Getlein. Living with Art & McGraw-Hill with Connect, 13th ed
Publisher: New York, NY: McGraw-Hill Higher Education, 2020
ISBN Number: 9781266747564 (loose-leaf edition)

Required Online Instructional Materials: You will use Connect via McGraw Hill to access your assignments. If you have issues with Connect, go to the Start Here folder and follow the directions in the link called McGraw-Hill Connect Registration and eBook Help. Click on this folder for very helpful information about Connect. This course participates in the Inclusive Access program provided by the NTCC bookstore. You have already paid for access to your eBook and online course materials with your tuition and fees. The instructions inside the Start Course Here folder will help you register for these materials and give you guidelines on how best to use these resources. **Register with Connect immediately.** You may register when you click on the first SmartBook assignment. The majority of your coursework is in Connect, so it is very important to register as soon as this class opens

Optional Instructional Materials:

None

Minimum Technology Requirements:

You must have access to a computer and the internet to take this course. **The lack of either of these requirements is not an excuse for missing due dates.** Your computer needs to have Windows XP SP3 or later or MAC OS X10.3 or higher. You will need high-speed internet access. You can check your operating system by right-clicking on the My Computer icon on the home screen. If you do not have access to a computer or internet access with the minimum computer requirements, I strongly suggest that you reconsider taking this online course. You must have access to PowerPoint to view some chapter resources in Blackboard. Computers and internet access are available in the NTCC computer lab located

in the Learning Commons. There is also a computer lab in the Humanities building

Required Computer Literacy Skills: Blackboard Learning Management System, Microsoft word processing skills, email skills, MS Teams app

Course Structure and Overview:

Register with Connect immediately upon entry into the course, as this is how you access the eBook. The Blackboard Learning Management System contains a course navigation bar and home page where you will find a Student Resource tab. Use this tab to learn more about the Blackboard environment you will be working in during this course. You must work wisely and diligently to be successful in this course

Near the end of the semester, every student will **complete a course evaluation** for each course in which he/she is enrolled for the semester. The results of this survey are anonymous, but the feedback is valuable to future students and the instructor. You will receive reminders to complete these surveys until you have completed them. The instructor will only see that you have completed the survey but, will not see your comments or other feedback. Some topics covered in the evaluation are what aspects of the class contributed most to your learning, the syllabus, and the grading system. More information and information on how to complete the course evaluations and submit proof of completion is in the Start Course Here folder.

Print your class calendar in the Blackboard Start Course Here folder for due dates and keep it near your computer. Students must submit assignments, including exams and discussions before the stated due date/time. **Complete all weekly assignments in the order listed in Blackboard.** You can find the Connect SmartBook assignments in Blackboard in each chapter with an SB icon to the left of the screen. Complete each chapter SmartBook assignment until you earn a score of 100. Post-tests and Art Analysis Activities for each chapter will test your knowledge of the subject matter and are calculated in your grade. Pre-tests are optional and are not calculated in your grade, but they are very helpful in learning the subject matter. I suggest you complete the pre-tests to help you with the exams. There is an important folder inside the Start Course Here folder called McGraw-Hill Connect Registration and eBook Help; use the links inside the folder to understand how to use SmartBook and other Connect assignments

Communications:

Microsoft Teams - You are required in this course to sign up for Microsoft Teams. Please follow the instructions in the Start Course Here folder. Microsoft Teams is a free app and should be downloaded on your cell phone. This will enable you to receive important class announcements and reminders from me via text message so that you will not miss any assignment changes or important updates. You can reply to these messages or send me texts through Microsoft Teams at any time during normal working hours.

Email communications must be from NTCC email; this is the official communication at NTCC. You must access your email daily through the Eagle portal. Download the Outlook

app on your cell phone and set up an account with your school email. You will receive frequent email reminders for assignments that are due and for announcements. The instructor will leave written feedback to your discussion posts in your Blackboard grade center. Announcements will be sent from the instructor via Blackboard.

Emails to me will be answered within 24 hours except on Sunday. Email is the best way to contact me. My email is tlugo@ntcc.edu. When emailing me, please include your student ID number, first and last name as you are enrolled in the course, and what course you are in (this course is ARTS1301.082 Art Appreciation)

Institutional/Course Policy:

1. You must complete online assignments promptly and before the due date.
2. You must do the weekly assignments in the order listed in Blackboard. Click on the Quick Link to the left in Blackboard and go to each week. Complete all of the SmartBook assignments until you earn a grade of 100. Watch any chapter videos, review the chapter Power Point, complete the Assignments, and complete the quiz. Each of the Connect assignments have unlimited attempts before the due date therefore, if you make a low score on the assignment, repeat it again to attain a higher score. Complete any discussion threads. Take any assigned exams.
3. You must read all Blackboard announcements as they are posted. An easy way to make sure you see all announcements is to have school emails sent to your phone. You must sign up for MS Teams. Instructions are in the Start Course Here folder.
4. **You must check NTCC email and Blackboard announcements daily.**
5. You must monitor your grades in Blackboard and contact me if you have any questions. Emails to me are answered within 24 hours except on weekends. Email is the best way to contact me. My email is tlugo@ntcc.edu.
6. **Withdrawal Policy:** You must complete the short syllabus acknowledgment quiz on Day One in Blackboard. Failure to complete the syllabus acknowledgment quiz may result in being dropped from the class. You will receive daily email reminders until you complete the syllabus acknowledgment quiz. Once you have submitted the syllabus acknowledgment quiz, you are considered in attendance for census. If you stop attending the course (i.e., stop submitting assignments) without withdrawing, you will still receive a grade, whether passing or failing. It is your responsibility to drop a course or withdraw from the college. **The final day to withdraw with a grade of "W" is Tuesday November 17.**
7. **Attendance Policy:** An online class requires consistent engagement. All of your activity, including the links that you access and the amount of time spent on each activity, is tracked through Blackboard. You should plan to log on every day and participate fully in the course. Failure to participate in course activities and tests, complete required readings, and turn in work will lower your course grade or cause you to fail this course.
8. Day One is the day this course is open to students. On that first day of class, you must

register with Connect to access your eBook for this course. On day One, you must read the syllabus and complete the syllabus acknowledgment quiz. On Day One, you must enter the Start Course Here folder in Blackboard and familiarize yourself with the course. On Day One, you should post your initial introduction thread (due by Wednesday at midnight). Please sign up for the MS Teams app on Day One

9. Register with Connect immediately. The majority of your coursework is in Connect, so it is very important to register as soon as this class opens. If you specifically have issues with Connect, you must open a ticket with Connect before contacting the instructor. See the Start Course Here folder for more information in the folder called McGraw-Hill Connect Registration and eBook Help
10. Presenting AI-generated writing or art as your own work is considered plagiarism and academic dishonesty. Use your own words and critical thinking skills.

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements:

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

Statement Regarding the Use of Artificial Intelligence (AI) Technology:

Employees and students shall be permitted to explore artificial intelligence (AI) and implement its use in and out of the classroom in accordance with policy and administrative regulations. The use of AI shall only be as a support tool to enhance student outcomes or as necessary to engage in research and shall never take the place of faculty, staff, and student decision-making. Any use of AI must comply with law, policy, and administrative regulations relating to student and employee privacy and data security. A student shall only use AI tools with faculty permission and shall be expected to produce original work and properly credit sources, including AI tools used in creating the work.

Example:

APA (7th edition)

OpenAI. (2026). ChatGPT (March 25 version) [Large language model]. <https://chat.openai.com/>

MLA (9th edition)

OpenAI. ChatGPT. 25 Mar. 2026, <https://chat.openai.com/>.

Employees or students who use AI tools to deceptively harm, bully, or harass others shall be disciplined in accordance with policy. [See DH, DIA series, FFD series, FFE, FLB, and the FM series] AI Use by Employees and Students. Northeast Texas Community College 225500 TECHNOLOGY RESOURCES CRB

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodation for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodation as required to afford equal educational opportunity. It is the student's responsibility to request accommodation. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

Tentative Course Schedule:

Week 1	Ch 1 SmartBook, Assignment, quiz, syllabus quiz & Discussion 1 (Introduction)
Week 2	Ch 2 SmartBook, Assignment & Quiz
Week 3	Ch 3 SmartBook, Assignment & Quiz
Week 4	Ch 4 SmartBook, Assignment & Quiz Ch 5 SmartBook, Assignment, Quiz & Discussion 2 (Elements and Principles of Art).
Week 5	Begin Non-objective drawing
Week 6	Ch 6 SmartBook, Assignment & Quiz. Complete Non-objective Drawing
Week 7	Ch 7 SmartBook, Assignment & Quiz
Week 8	Ch 8 SmartBook, Assignment & Quiz
Week 9	Ch 9 SmartBook, Assignment, Quiz & Discussion 3 (Interpretation based on Elements and Principles of Art)
Week 10	Ch 10 SmartBook, Assignment & Quiz
Week 11	Ch 11 SmartBook, Assignment & Quiz
Week 12	Ch 12 SmartBook, Assignment & Quiz
Week 13	Ch 13 SmartBook, Assignment & Quiz
Week 14	Ch 14 SmartBook, Assignment & Quiz
Week 15	no online work in week 15
Week 16	No Final Exam