



EDUC 1301.042DC - Introduction to Education

Course Syllabus: Spring 2026

“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”

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Weekday	Office Hours
Monday	8:00-5:00
Tuesday	8:00-5:00
Wednesday	8:00-5:00
Thursday	8:00-5:00
Friday	8:00-5:00

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Course Description:

An enriched, integrated pre-service course and content experience that provides active recruitment and institutional support of students interested in a teaching career, especially in high need fields. The course provides students with opportunities to participate in early field observations at all levels of P-12 schools with varied and diverse student populations and provides students with support from college and school faculty, preferably in small cohort groups, for the purpose of introduction to and analysis of the culture of schooling and classrooms. Course content should be aligned as applicable with State Board for Educator Certification Pedagogy and Professional Responsibilities standards; and the course must include a minimum of 16 contact hours of field experience in P-12 classrooms.

Student Learning Outcomes:

1. Identify current issues influencing the field of education and teacher professional development.
2. Analyze the culture of schooling and classrooms from the perspectives of language, gender, socioeconomic, ethnic, and disability-based academic diversity and equity.
3. Provide examples from classroom observations and course activities that demonstrate understanding of educational pedagogy and professional responsibilities of teachers.
4. Evaluate personal motivations, educational philosophies, and factors related to educational career decision making.
5. Recognize the various multiple intelligences/learning styles in order to be able to implement instructional practices that meet the needs of all students.

Evaluation/Grading Policy:

%	Requirement
30%	Weekly Module Assignments
25%	Weekly Discussion Boards
15%	Quizes
5%	Lesson Plan Evaluation
25%	Connections Measurement Assignments

Semester grades will be earned as follows

Percentage	Letter Grade
90% and above	A
80 %–89%	B
70 %–79%	C
60%–69 %	D
59.9% and below	F

The breakdown of the course requirements is as follows:

1. Weekly assignments are posted in 2 folders accessed from the homepage. The folders are the Remember, Understand, Analyze and Apply Folder; and the Create and Evaluate Folder. Click on the weekly link to access these folders containing the assignments.
2. Weekly quizzes are accessed through the Remember, Understand, Analyze, and Apply Folders. There is a 1-hour time limit on quizzes. Be sure that you have a strong internet connection when taking a quiz. You may use your textbook to check the answers before submission.
3. Information, instructions, and materials for completing observation assignments are found in the FBE folder located on the Homepage. Observations must be made in public schools. Students are responsible for arranging observations. During observations the students are to strictly observe and should not assist in instruction.
4. It is expected that all assignments be turned in by the due date. Late work is penalized 5 points for each day late. One week after the due date, zeros will be given. If you have a major emergency such as a severe illness, death in the family, etc. contact the instructor in a timely manner regarding work.
5. Discussion boards, exit cards, and connection assignments are graded with rubrics. Before beginning these assignments, study the rubric so that you understand expectations and how your work will be graded.
6. You must have access to Microsoft Word to complete textbook assignments. Microsoft Word is free to all NTCC students. Instructions for loading Microsoft Word are provided by IT. Go to the Student Page and click on BB Tech Help. Then click on Prepare Devices for Courses. Click on Step 4 – Install Office 365 to begin the installation.

7. Do not opt out of the e-book. You must have access to the e-book to complete textbook assignments.

Required Instructional Materials:

Text: **Introduction to Teaching: Making a Difference in Student Learning-edition 4**

By: Gene E. Hall; Linda F. Quinn; Donna M. Gollnick

The e-text is provided with the course. Do not opt out of the e-text because it is needed to complete some of the assignments.

Publisher: SAGE Publications, Inc.

ISBN Number: 9781071913888

Optional Instructional Materials:

None

Minimum Technology Requirements:

Daily high-speed internet access

Microsoft Word and Power Point

Required Computer Literacy Skills:

1. Word processing skills using Word
2. Skills to develop PowerPoints with narration
3. Email skills
4. Electronic research skills

Course Structure and Overview:

1. This is an online course. All instruction is completed via the Blackboard learning management system.
2. You are expected to log in and complete all activities weekly. Expect to spend 4 to 6 hours per week completing course activities.
3. Assignments are accessed by opening the modules. In each module there are two folders - the Remember, Understand Analyze and Apply Folder, and the Create and Evaluate Folder. These two folders contain instructions and templates for Weekly Assignments as well as Connections Assignments.
4. Begin weekly activities and assignments by completing activities and assignments in then the Remember, Understand, Analyze and Apply Folder. After completion of these activities, move to the Evaluate and Create Folder and complete those assignments. Be sure to check the rubrics before completing the assignments.
5. Weekly assignments should be completed in the order presented in the folders. There is a penalty for late work, 5 points per day and work is not accepted more than one week after the due date unless arrangements have been made with the instructor for late submission.
6. Technical difficulties are not an excuse for late work. High-speed internet access, Microsoft Word, are minimum technology requirements. Contact IT if you have technical issues.
7. Information and instructions for public school observations posted in the FBE Folder on the Homepage.
8. Information and instructions for the Lesson Plan Evaluation Assignment are in Module 14.

Communications:

Communicate through NTCC email. Responses to emails will be made Monday-Thursday mornings.

Institutional/Course Policy:

1. Attendance in an online class is determined by weekly participation in the Blackboard learning management system and the completion of assignments.
2. Students are expected to participate in class activities and complete all assignments each week, including responding to 2 classmates on discussion boards.
3. Assignments should be completed by due dates unless arrangements for late submission have been made with the instructor.

4. Should an emergency arise, (death in the family, serious injury, hospitalization, accidents, etc.) the instructor must be contacted within a week. Arrangements for missed work, etc. will be determined on a case-by-case basis

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements:

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

Statement Regarding the Use of Artificial Intelligence (AI) Technology:

Employees and students shall be permitted to explore artificial intelligence (AI) and implement its use in and out of the classroom in accordance with policy and administrative regulations. The use of AI shall only be as a support tool to enhance student outcomes or as necessary to engage in research and shall never take the place of faculty, staff, and student decision-making. Any use of AI must comply with law, policy, and administrative regulations relating to student and employee privacy and data security. A student shall only use AI tools with faculty permission and shall be expected to produce original work and properly credit sources, including AI tools used in creating the work.

Example:

APA (7th edition)

OpenAI. (2026). ChatGPT (March 25 version) [Large language model]. <https://chat.openai.com/>

MLA (9th edition)

OpenAI. ChatGPT. 25 Mar. 2026, <https://chat.openai.com/>.

Employees or students who use AI tools to deceptively harm, bully, or harass others shall be disciplined in accordance with policy. [See DH, DIA series, FFD series, FFE, FLB, and the FM series] AI Use by Employees and Students. Northeast Texas Community College 225500 TECHNOLOGY RESOURCES CRB ARTIFICIAL INTELLIGENCE (LOCAL) DATE ISSUED: 12/8/2025 1 of 1 UPDATE 50 CRB(LOCAL)-AJC Adopted: 12/16/2025

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodation for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodation as required to afford equal educational opportunity. It is the student's responsibility to request accommodation. An appointment can be made with the Academic

Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

Tentative Course Schedule:

The instructor reserves the right to adjust this timeline at any point in the term.

- Weekly Discussion Board initial posts due Friday evening by midnight.
- Weekly Discussion Board responses due by Sunday evening at midnight.
- Weekly assignments and quizzes are due on Sunday evening at midnight.
- MODULE 2: Connections - Bronfenbrenner's Ecological Model due 9/13/26
- MODULE 3: Connections - Multiple Intelligences assignment due 9/27/26
- Time Log 1 due 10/18/26
- MODULE 7: Connections - Philosophy of Education Essay due 10/25/26
- MODULE 10: Connections - School Enhancement Plan due 11/8/26
- Time Log 2 due 11/22/26
- Field Based Experiences: Connections - Field-Based Experiences PowerPoint due 11/29/26
- MODULE 14: Lesson Plan Evaluation due 11/29/26

Important Dates:

2026 Fall Semester	
Faculty/Staff In-Service	8/17/2026 - 8/20/2026
First Class Day (16-week, 1st 8-week sessions)	8/24/2026
Late Registration Ends	8/28/2026
Fall Census (1st 8-week session)	8/31/2026
Labor Day Holiday	9/7/2026
Fall Census (16-week session)	9/9/2026
Last Day to Withdraw with a Grade of "W" (1st 8-week session)	10/6/2026
Last Class Day (1st 8-week session)	10/16/2026
First Class Day (2nd 8-week session)	10/19/2026
Deadline for Fall Graduation Application	10/22/2026

Fall Census (2nd 8-week session)	10/26/2026
Last Day to Withdraw with a Grade of "W" (16-week session)	11/17/2026
Last Day to Withdraw with a Grade of "W" (2nd 8-week session)	11/24/2026
Thanksgiving Break	11/25/2026 - 11/27/2026
Last Class Day (16-week session, 2nd 8-week session)	12/3/2026
Final Examinations	12/4/2026 - 12/10/2026
Fall Graduation	12/11/2026
Offices Close at 12:00 p.m. for Holiday Break	12/18/2026