



# BIOL 1406 – General Biology I

Course Syllabus: Summer 2021

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*“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”*

**Professor:**

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Office Hours	Monday	Tuesday	Wednesday	Thursday
	Office 12:30-1:00	Office 12:30-1:00	Office 12:30-1:00	Office 12:30-1:00

***This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.***

*Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.*

**Course Description:**

4 credit hours. Lecture/Lab: Three hours of lecture and three hours of lab each week.

A study of the biological sciences for students who plan to major or minor in biology or pre-professional studies or to fulfill the laboratory science requirement of other majors. This course utilizes an integrated approach and emphasizes the molecular basis of life, cell biology, and bioenergetics. Other topics for discussion include Mendelian and molecular genetics.

Note: Additional course fee(s) required.

**Prerequisite(s):** None

**Student Learning Outcomes:**

1. Apply scientific reasoning to investigate questions and utilize scientific tools such as microscopes and laboratory equipment to collect and analyze data.
2. Use critical thinking, scientific problem-solving, and teamwork to make informed decisions in the laboratory.
3. Communicate effectively the results of scientific investigations.
4. Describe the characteristics of life.
5. Explain the methods of inquiry used by scientist.
6. Identify the basic properties of substances needed for life.
7. Compare and contrast viruses, prokaryotic cells, and eukaryotic cells.
8. Describe the structure of cell membranes and the movement of molecules across a membrane.
9. Identify the substrates, products, and important chemical pathways in metabolism.
10. Identify the principles of inheritance and solve classical genetic problems.
11. Identify the chemical structures, synthesis, and regulation of nucleic acids and proteins.
12. Describe the unity and diversity of life and the evidence for evolution through natural selection.

## **Evaluation/Grading Policy:**

### **Lectures & Discussions**

CH 1 - The Science of Biology

CH 2 – The Nature of Molecules and the Properties of Water

CH 3 – The Chemical Building Blocks of Life

CH 4 – Cell Structure

#### **EXAM 1 (CH 1-4)**

CH 5 – Membranes (Diffusion/Osmosis)

CH 6 – Energy and Metabolism (Enzymes)

CH 7 – How Cells Harvest Energy (Respiration)

CH 8 – Photosynthesis

#### **EXAM 2 (CH 5-8)**

CH 10 – How Cells Divide (Cell Cycle and Mitosis)

CH 11 – Sexual Reproduction and Meiosis

CH 12 – Patterns of Inheritance (Mendelian Genetics)

#### **EXAM 3 (CH 10-12)**

CH 13 – Chromosome Genetics

CH 14 – DNA: The Genetic Material

CH 15 – Genes and How They Work (Transcription and Translation)

#### **EXAM 4 (CH 13-15)**

Final Exam Review

#### **FINAL EXAM (CH 1-8, 10-15)**

## **Lab Schedule**

Lab Topic 1 – Scientific Inquiry

Lab Topic 2 – Biochemistry

Lab Topic 3 – Microscopy

Lab Topic 4 – Cytology & Cell Membranes

Lab Topic 5 – Passive Transport

Lab Topic 6 – Enzymes

#### **LAB PRACTICAL 1 (Lab Topics 1-6) – 100 points**

Lab Topic 7 – Respiration

Lab Topic 8 – Photosynthesis

Lab Topic 9 – Cell Division

Lab Topic 10 – Genetics

Lab Topic 11 – DNA & Biotechnology

Lab Topic 12 – Bacterial Transformation

#### **LAB PRACTICAL 2 (Lab Topics 7-12) – 100 points**

**Evaluation/Grading Policy:**

**LECTURE: 50%**  
10%– Quizzes & Connect Online  
40%– 4 Lecture Exams  
**LABORATORY: 30%**  
10%– PreLabs Average  
10%– Lab Reports Average  
20%– 2 Lab Practicals  
**FINAL EXAM: 20%**

**Grade Assignment:**

**A = (90-100%)**  
**B = (80-89%)**  
**C = (70-79%)**  
**D = (60-69%)**  
**F = ( 0-59%)**

**Lecture Assignments**

Online tutorials and quizzes will be assigned to check your understanding of classrooms discussions and reading assignments. These are completed online in Connect. You will need to access Connect the first week of the semester and register your keycode to complete your assignments. Each assignment has a posted due date for completion. Due dates in Connect are firm – no makeups for missed homework.

**Tests/Exams**

The lecture exams may include both objective questions (multiple choice, matching, etc.) over classroom discussions, notes, text materials, and readings as well as descriptive questions requiring detailed explanations over broad themes. Success on the exams is a function of anxiety regulation, test prep, study strategies, and studying for retention. Retention requires repetitions, which requires time! Scantrons will be required for the major exams. Tests will not be made up for any reason without prior communication to your instructor. Late arrivals must complete exam by end of class time.

**Pre-Labs:**

Daily pre-labs are to be completed prior to the lab session. They are due at the beginning of the lab session prior to beginning the lab. The average of all 12 pre-labs is 10% of your course grade. Late pre-labs are not accepted.

**Lab Reports:**

The lab reports from the lab manual are to be completed during lab and submitted at the end of the lab period. These, along with the pre-labs, are designed to help you prepare for the Lab Practicals.

**Lab Practicals:**

A lab practical will be given twice during the semester. It is a live exam with stations that students will rotate through and answer open ended questions associated with visuals from lab. Visuals may include images, specimens, lab equipment, data tables, graphs, experimental results, etc.

**Final Exam**

A comprehensive final exam will be given during the time set forth by the college Final Exam Schedule. The final exam will consist of 100 objective questions (multiple choice, matching, etc.) from all chapters listed above. A scantron is required for the final exam.

**Proctorio is a Learning Integrity resource**

This course will use Proctorio, a browser-locking and remote proctoring solution designed to protect the integrity of this course's assessments, within some of your Connect assignments. As your instructor, I've chosen the secure exam settings required by this course, and only I will make a judgment as to any potential academic integrity violation.

### **Assignments with Proctorio**

You'll be able to see which assignments in Connect include Proctorio settings because they will be clearly labeled with "Proctoring Enabled" in the assignment title. The settings that I use may vary depending on the assignment. When you start a proctored assignment, the settings in use will be indicated.

### **Proctorio Minimum System Requirements**

Proctorio offers a flexible service, which may include recording of video, audio, and screen activity or none of the above. The [Proctorio system requirements](#) are dependent on the exam settings and may require a webcam and a microphone. Test takers are encouraged to use a practice exam to test their system prior to taking an exam. Virtual machines and proxy connections will not work.

### **Equity and Fairness**

The reason I've chosen to enable Proctorio settings for specific assignments in this course is to make education more equal by allowing each student to earn the grades they deserve. The US Federal Government also requires that all schools have a process in place for verifying student identity to protect against Federal Student Aid (FSA) fraud.

### **Privacy**

Proctorio is a trusted resource for remote proctoring because of the company's commitment to student privacy. Proctorio uses single sign-on through Connect, and only I or approved individuals, here at our institution, will have access to your exam data. Proctorio never requires personally identifiable information from students, and Proctorio will never sell your data to third parties. Read more about [Proctorio's approach to privacy](#).

**Required Instructional Materials:** Raven: Biology 12<sup>th</sup> ed with Connect Inclusive Access

**Publisher:** McGraw Hill      **ISBN Number:** Available through NTCC Bookstore

**Required Instructional Materials:** Hearn & Ward: Exploring Biology 1 Lab Manual

**Publisher:** NTCC      **ISBN Number:** Available through NTCC Bookstore

**Optional Instructional Materials:** Scantrons required for major exams

**Minimum Technology Requirements:** Internet Access; Microsoft Office or Google Suite

**Required Computer Literacy Skills:** Blackboard; Microsoft Office or Google Suite

**Communications:** Turnaround time for email responses is 24 hours during workweek. NTCC email is the official form of communication used by the college.

### **Institutional/Course Policy:**

Attendance is mandatory and will affect your grade as in class quizzes will count as zeros if you are absent for any reason.

**Withdraw Date:** The last day to drop the course with a grade of "W" is **Wednesday, June 30**. If circumstances require you to withdraw from this course, you must do so by that date. It is the **student's responsibility** to initiate the withdrawal with the registrar's office. **Failure to officially withdraw will result in your receiving a grade of F.**

**Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements:**

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

**NTCC Academic Honesty/Ethics Statement:**

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

**ADA Statement:**

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

**Family Educational Rights and Privacy Act (FERPA):**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

**Tentative Course Timeline:**

(\*note\* instructor reserves the right to make adjustments to this timeline at any point in the term):

**Biology 1406  
FALL 2020**

<b>Day</b>	<b>Lecture</b>	<b>LABS</b>	<b>TESTS</b>
1	Ch. 1 Darwin's Idea CH 2 Water & pH	Lab Safety Introduction to Scientific Method	
2	CH 3 Chemistry of Life	Lab Topic 2 Biochemistry	
3	CH 4 Cell Structure	Lab Topic 3 Microscopy	
4	<b>EXAM 1</b> CH 5 Membranes		<b>EXAM 1 (CH 1-4)</b>
5	Ch. 6 Energy and Metabolism (Enzymes)	Lab Topic 4 Cytology & Cell Membranes	
6	CH 7 Respiration	Lab Topic 5 Passive Transport	
7	CH 8 Photosynthesis	Lab Topic 6 Enzymes	
8	<b>Exam 2</b>	<b>Lab Practical I</b>	<b>EXAM 2 (CH5-8)</b>
9	CH 10 Mitosis	Lab Topic 7 Respiration	
10	Ch. 11 Sexual Reproduction and Meiosis	Lab Topic 8 Photosynthesis	
11	CH 12 Genetics	Lab Topic 9 Cell Division	
12	<b>Exam 4</b>		<b>EXAM 3 (CH 10-12)</b>
13	Ch. 13 Chromosome Genetics	Lab Topic 10 Genetics	
14	CH 14 DNA	Lab Topic 11 DNA & Biotechnology	
15	CH 15 RNA	Lab Topic 12 Bacterial Transformation	
16			<b>EXAM 5 (CH 13-15)</b>
17		<b>Lab Practical II</b>	
18	<b>Final Exam</b>		<b>Final Exam</b>