



**SPAN 1411: Beginning Spanish I**  
**Course Syllabus: Spring 2022 Modified Hybrid Format (F2F)\*\***

*“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”*

**Instructor: James R. Swann**

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
	By Appointment	11:00 - 12:30 1:30 - 5:00	By Appointment	11:00 - 12:30 1:30 - 5:00	Phone or email	Phone or email

***This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.***

*Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.*

**Course Description:** SPAN 1411 Spanish I: Four credit hours. Basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level.

**Other Description:** This is a 5 Contact Hour/4 Credit Hour course. Three hours of lecture and 2 hours of guided drill are provided in the classroom and/or on-line each week. The course begins a complete study of Spanish grammar, Hispanic cultures and the background for conversation in a wide range of social, travel and business situations.

**Prerequisite(s):** None

**Student Learning Outcomes:** Upon successful completion of this course, students will be able to:

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.
2. Demonstrate understanding of level-appropriate spoken Spanish.
3. Write simple sentences and organize them into short paragraphs.
4. Read and comprehend level-appropriate texts.
5. Identify and discuss traditions, customs and values of the Hispanic world.
6. Compare and contrast the traditions, customs, and values of the Hispanic world with characteristics of their own culture.

**Evaluation/Grading Policy:**

The student will be evaluated often and in several ways; participation in class and on the Supersite, dialog presentation with a partner, 4 pop quizzes, a battery of quizzes on each lesson and a personal project on a local Hispanic person or family of interest to you. Suggestion: Get to know one of the international students who plays on one of NTCC's sports teams. For the project you would need to interview the person/family, learn his/her/their story, write the story and give a brief presentation to the class. Or, you may choose a special topic approved by the instructor. Talk to him about the project during the first two weeks of class.

**Tests/Exams:**

Assessments will occur at the end of each lesson. As mentioned above, there will be 6 Tests or Quizzes on the Supersite and 6 Tests in class. We will complete six chapters in this course. Go to the Supersite menu page and click on CONTENT. Then click on ASSESSMENTS. Find the chapter. Do the quiz which has a due date. Notice that the Vocabulary and Grammar Quizzes are preparation for the Lesson Tests and help you build participation. Some grammar quizzes may be used as pop quizzes.

**MAKE UP of TESTS:** No make-up tests will be provided for Supersite Lesson Tests or Pop Tests. In class tests that one misses must be made up. Make arrangements with the instructor for any such make-up quiz.

**Final Exam:** There is a final lesson examination during finals week covering Lesson 6. There is no traditional comprehensive final exam in this course. The last quiz will be given on the final exam day.

**Assignments:** Assignments are also organized in the Supersite by date. Please make sure you understand how the Supersite assignments work.

**Percent of Final Grade for each category:**

Syllabus Acknowledgement .....	02 % of the final course grade
Participation /Practice with Supersite.....	08
Pop Tests in Class: (4) .....	10
Completion of Tests in class...(6) .....	35
Completion of Lesson Tests (6) on Supersite .....	35
Personal Project..(50% written/50% oral).....	05
Dialog Presentation with partner.....	02
Course Evaluation (Send Notice to Professor).....	03
Total.....	100 % of the final course grade

**Required Instructional Materials: Required Textbook(s):**

¡Adelante! Uno (3rd Edition) by José A. Blanco with Supersite Code\* [Buy New Textbook from the NTCC Bookstore only!](#)  
\*Includes CODE to access the SUPERSITE. (VHLCentral.com)

**Publisher:** VISTA Higher Learning      **ISBN Number:** ISBN-978-1-543319231

**Optional Instructional Materials:** Spanish/English dictionary of your choice. I recommend a pocket size dictionary for travel but a larger version is handy to have in a study environment.

**Minimum Technology Requirements:** This is a hybrid course (which meets twice per week) in a foreign language delivered partially in a face2face environment with the homework/lab portion delivered online. You will need dependable internet service to keep up with this course. In case you do not have dependable service at home you should be able to get good service by coming to campus to do your online lab homework and testing.

**Required Computer Literacy Skills:** You will need to know how to operate in Blackboard, how to access material on the internet, and send documents to me occasionally through Blackboard.

**Course Structure and Overview:** The course follows the textbook and the Supersite (VHLCentral.com). The two work together for the homework along with the assessments (quizzes) that are also part of the Supersite. Most of the course work will involve the Supersite. However, some will be delivered via Blackboard. Please get used to dealing with the face2face component, the Supersite program and Blackboard for this course.

**Communications:** NTCC uses the college email system as the official form of communication for all matters. You can always communicate with me at [jswann@ntcc.edu](mailto:jswann@ntcc.edu). My office phone number is on the syllabus. Any calls received there will also send a notice to my email. I will not fail to receive your call. All questions or other needs for information will receive a response within 24 hours in most cases. Always within 48 hours. I will also use TEAMS to communicate quickly with the class. But, all those messages will go through the NTCC Email system. CHECK YOUR NTCC EMAILS DAILY.

**Institutional/Course Policy.** This course requires engagement with the material on a constant basis. Even if you have had an introduction to the language, the speed of the course may be daunting for some. I urge you to keep up from beginning to the end. There are many assignments and they all have due dates. I cannot accept late work on the quizzes, after Lesson One. Beginning with Lesson Two the Grammar and the Lesson Quizzes must be submitted on time.

**Withdrawal from the course:** If you wish to withdraw from the course, you must do so by the published deadline, April 07, 2022

**Other Course Requirements:** Dates are critical in the on-line portion of the course. Make sure you keep up with the work. Learning a new language is a cumulative process. Study and practice every day.

**Student Responsibilities/Expectations:** Be diligent in your daily study time; turn in the vocabulary, grammar, and lesson quizzes and homework assignments on time. The Supersite will track all your submissions with time and date.

**This is an Academic Course:** When writing please observe the traditional academic rules: Write in complete sentences. If you do not know what that means, please ask for clarification. Simply put, start with a capital letter, end with appropriate punctuation, use a subject and a verb in each sentence and make sure it conveys a complete thought.

### **CHEATING, COLLUSION, AND SEEKING HELP**

In the on-line portion of this course it is perfectly fine to get help in understanding and completing the ACTIVITIES portions. But, remember that they are there to give YOU practice in vocabulary building, phrasing, cultural understanding, and grammar in preparation for the TESTS. However, on the TESTS (QUIZZES) of all kinds, you must do your own work. It will become very clear that you are using a translation device, some special online program, a native speaker or a very competent friend in completing the assessments. If the instructor suspects collusion he may use one of several remedies, including failure of the course.

**Institutional/Course Policy:** Attendance and participation are essential. Work turned in late may bear a penalty. It may not be accepted at all. If you cannot finish the course for any reason it is up to you to withdraw from the course by the published deadline. As to cell phone usage in the classroom, cell phones will not be used and must be turned off during class. If your phone rings during class it will disturb you, me and each of the students in the class. Leave your phone on vibrate if you have need to monitor your phone.

### **SETTING UP Your Vista Higher Learning ACCOUNT**

This class requires technology to access the Supersite. This access allows you to complete and submit assignments and tests; access all media and study tools; receive announcements; and communicate with your instructor. Shop smart: only buy books that include the Supersite code!

The text comes with the Code to access the on-line component of the course, called the Supersite. It will deliver textbook information, videos, exercises, tutorials and assessments for the course. Because the Supersite is an integral part of this course, I can only recommend purchasing a NEW book with the unused code from the NTCC Bookstore. **Without the code for this course, the book is worthless.**

**VISTA Higher Learning** is located at vhlcentral.com. That is your first stop toward putting in your account code (inside the text) and placing yourself into the appropriate class....the one you registered for (Span 1411 at Northeast Texas Community College). Please read the handout in Blackboard related to the Supersite. Or, go to([http://www.vhlcentral.com/section/248386/student\\_instructions](http://www.vhlcentral.com/section/248386/student_instructions)) to access directions for setting up your VHL account.

**The Supersite:** The Supersite will include the textbook information, grammar exercises, practice tests, tutorials, a video specific to each Lesson, and the assessments (quizzes). The Supersite operates outside of Blackboard under the control of the textbook publisher. To work with the practice exercises click on CONTENT at the top of the page. Then click on ACTIVITIES; go to the appropriate Lesson in the menu to the left, find the dated exercises, do those and submit them by the due date. This practice will pay off.

Similarly, to take a quiz, click on ASSESSMENTS on the appropriate menu page under CONTENT, find the correct Lesson, then find the dated quiz, do it, and submit it. There are 3 levels of testing; 1 Vocabulary Quiz (practice), 4 Grammar Quizzes (super practice) and 1 Comprehensive Test (graded) for each lesson. I will take the grade on the Comprehensive Lesson Quiz only. The other tests are participation/homework and preparation for the quizzes. I will put one Comprehensive Test grade for each lesson in the Grade Book in Blackboard. You will also have tests in class for a grade, one for each lesson. I will register those grades in Blackboard as well.

**Temporary Code:** You must be engaged in the course from the beginning. So, if you do not have your textbook with the code ready to go on the first class day, you may access the Supersite temporarily (for 2 weeks) by following the directions provided in the START HERE folder. You will find the instructions just below the narrative explanation of the course in the START HERE folder. Use this procedure provided by Vista Higher Learning to begin work in the Supersite from day one. Your textbook and the personal code will arrive very soon.

**BLACKBOARD:** Much of this course is delivered in class, but additional instruction and help is available on-line through the Supersite. Handouts, the syllabus, and the grade book for the course will be available to you via Blackboard. So, you have three major components for managing this course; the classroom setting with the instructor, the textbook with the on-line Supersite, and the NTCC Blackboard for weekly planner, discussions, handouts, syllabus, and the grade book. Your grades will be posted to the Blackboard grade book at the end of each lesson.

**Use of Accents and Correct Spelling:**

The Supersite ACTIVITIES and the ASSESSMENTS require a great deal of precision. The accents must be correct and spelling must be accurate. Rules for capitalization are the same in Spanish and English. Be careful of spelling and accenting in Spanish. Be sure to read my handout on accenting in Blackboard before you attempt any exercises. Accent marks do not exist in the English language, but are very important in terms of correct, traditional, academic Spanish. I will grade accenting more severely as the course progresses.

**Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements**

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

**NTCC Academic Honesty/Ethics Statement:**

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

**ADA Statement:**

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

**Family Educational Rights and Privacy Act (FERPA):**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S.

Department of Education. FERPA gives parents certain rights with respect to their children’s educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered “eligible students.” In essence, a parent has no legal right to obtain information concerning the child’s college records without the written consent of the student. In compliance with FERPA, information classified as “directory information” may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student’s name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

**Tentative Course Timeline (Instructor reserves the right to make adjustments to this timeline as needed):**

**Class Calendar Spanish 1411 Face-to-face Hybrid**

**Spring 2022**

<b>Weeks begin on Monday</b>	<b>&amp;</b>	<b>end on the next Sunday.</b>
<p><b>Week 1 First Things: Lesson One</b></p> <p>Sign in on BlackBoard. Read everything. Purchase Text book. Use CODE to register in Supersite. Read and understand the syllabus. Acknowledge. Lesson 1. Social Language pp. 2-9, pp. 39-40 Do the Supersite items with due dates for week. Begin Discussions on Blackboard. We will follow similar study format for each lesson.</p>		<p><b>Week 2 Begin Lesson One</b></p> <p>pp. 10-11. Nouns/Articles pp. 12-15. Do Page 41 Numbers 0-30. pp. 16-18. Page 42 The verb SER (to be) pp. 19-23, pp. 43-44 Do all the Supersite items with due dates for week. Take dated Vocabulary Quiz on the Supersite. Grammar Quizzes as they come due on Supersite.</p>
<p><b>Week 3 Finish Lesson One</b></p> <p>Review all previous material. ??s: Ask instructor. Practice dated exercises &amp; tutorials on Supersite Grammar Quizzes as they come due on Supersite. Telling time. pp. 24-27. pp. 45-46. Panorama Page 47 Recapitulación as a review prior to Lesson Quiz. Lesson One Quiz opens on Sunday, closes Monday.</p>		<p><b>Week 4 Lesson Two</b></p> <p>On Monday take Lesson 1 quiz, Begin Lesson 2 Practice dated exercises &amp; tutorials on Supersite Study pp. 60-69. Do exercises pp.97-98. Present tense of -AR verbs, pp 70-74, Exs. 99-100. Grammar Quizzes as they come due on Supersite. Forming Questions, pp. 75-78, Exs. 101-102. Take the dated Vocabulary Quiz on the Supersite. Review all material 1st half of Lesson 2.</p>
<p><b>Week 5</b></p> <p>Grammar Quizzes as they come due on Supersite. Present tense of ESTAR, pp. 79-82, Exs. pp. 103-104 Numbers 31 &amp; higher, pp. 83-85. Exs. 105-106 Study pp. 94-96. Do exs. pp. 107-108 Recapitulación as a review prior to Lesson Quiz. Review Lesson 2 for Quiz due next Monday.</p>		<p><b>Week 6 Begin Lesson</b></p> <p>Lesson 2 Quiz by Monday midnite; Start Lesson 3 Study pp. 120-129, Exs. 157-158. Keep up! Descriptive Adjectives, pp 130-134, Exs. pp. 159-160 Grammar Quizzes as dated. Vocabulary Quiz dated. Watch Tutorials, video for lesson 3, Vocabulary. Possessive Adjectives, pp. 135-137, Exs. pp. 161-162 Keep up. Do work on BlackBoard and Supersite daily.</p>
<p><b>Week 7 Finish Lesson 3</b></p> <p>-ER &amp; -IR Verbs, pp. 138-141, Exs. pp. 163-164</p>		<p><b>Week 8 Lesson</b></p> <p>Begin Lesson 4. Study pp. 180-189.Exs. pp. 215-216</p>

<p>Verbs TENER and VENIR, pp. 142-145, Exs.pp. 165-166</p> <p>Seek out a study partner, or a personal tutor. Ask instructor.</p> <p>Ecuador, pp. 154-155. Exs. pp, 167-168.</p> <p>Grammar quizzes. Lesson Quiz by Monday midnite.</p> <p>Review all of Lesson 3 in text and on Supersite.</p>	<p>Present of -IR, pp. 190-192, Exs. pp. 217-218</p> <p>Stem Changing Verbs:e&gt;ie, o&gt;ue, pp. 193-196, Exs 219-220</p> <p>Draft of Personal Project due this week.</p> <p>Vocabulary Quiz due end of week. Grammar Quizzes as due.</p>
<p style="text-align: center;"><b>Week 9</b></p> <p>Now, back to Lesson 4.</p> <p>Stem-changing verbs: e&gt;i, pp. 197-199, Exs. pp.221-222</p> <p>Mexico, Study pp. 212-214, Exs. pp. 225-226</p> <p>Verbs w/irregular YO forms, pp200-203, Exs. p. 223</p> <p>Complete all Grammar Quizzes with due dates, on time.</p> <p>Improve your Personal Project with original thoughts.</p> <p>Take Lesson 4 Quiz by Monday midnight. Then, Lesson5.</p> <p>Do Recapitulación as review. It will help immensely.</p>	<p style="text-align: center;"><b>Week 10</b></p> <p>Quiz over Lesson 4 by Monday midnight. Begin Lesson 5.</p> <p>Study pp. 240-249. Exs. pp.275-276. Learn new vocabulary.</p> <p><b>ESTAR</b> with conditions &amp; emotions. pp.250-251. Exs. 277-278</p> <p>The Present Progressive, pp. 252-255, Exs. p.279</p> <p>Study Vocabulary for Quiz at end of week.</p> <p>Work on your Personal Project paper.</p>
<p style="text-align: center;"><b>Week 11</b></p> <p>Continue with Lesson 5. Review. Master the vocabulary.</p> <p><b>SER vs ESTAR:</b> pp. 256-259, Exs. pp.280-281</p> <p>Do the Supersite exercises with due dates, on time.</p> <p>Read pp. 270-274, Exs. 283-284</p> <p>Do the Grammar Quizzes by the due date on Supersite.</p> <p>Review all in Lesson 5. Study the Recapitulación, p.264-265.</p> <p>We will finish Lesson 5 next week. We are moving fast.</p>	<p style="text-align: center;"><b>Week 12</b></p> <p>Continue with Lesson 5.</p> <p><b>Direct Object Nouns and Pronouns,</b> pp.260-263, Exs. 282</p> <p>Do the Grammar Quizzes as dated on the Supersite.</p> <p>Review Chapter 5. Do the Recapitulación on Supersite.</p> <p>Take Quiz on Lesson 5 by Monday midnight.</p> <p>Final draft of your personal project is due this week.</p>
<p style="text-align: center;"><b>Week 13</b></p> <p><b>Begin Lesson 6.</b> The last one. We are almost done.</p> <p>Study pp. 296-305. Exs. pp. 331-332</p> <p>View tutorials and do exercises as dated on Supersite.</p> <p><b>SABER</b> and <b>CONOCER</b> pp. 306-307, Exs. p. 333</p> <p><b>INDIRECT OBJECT PRONOUNS,</b> pp. 308-311, Exs. 334-335</p> <p>Complete the exercises related to Grammar on Supersite.</p> <p>Do each of the 4 Quizzes related to the Grammar points.</p>	<p style="text-align: center;"><b>Week 14</b></p> <p>Continue with Lesson 6. Review difficult parts.</p> <p><b>PRETERITE</b> (Past) tense of regular verbs. pp 312-315</p> <p>.Complete the exercises on pages 336-337</p> <p>Complete all dated exercises for the Lesson.</p> <p>Complete each Grammar Quiz as it comes due.</p> <p>If you have questions, please ask them.</p> <p>Do the course evaluation; send notice to instructor.</p>

<p style="text-align: center;"><b>Week 15</b></p> <p>Continue with Lesson 6. Review each portion.  Read and study pp. 328-330. Exs. pp.341-342.  <b>Demonstrative Adjectives &amp; Nouns</b>,316-319, Exs.338-339</p> <p>Review Recapitulación in text, pp. 320-321.  Complete <b>Recapitulación</b> on Supersite as review.  Complete the Lesson 6 Quiz by Monday midnight.</p>	<p style="text-align: center;"><b>Week 16</b></p> <p>Lesson 6 Quiz on Supersite due this week.  In class Quiz for Lesson 6 as scheduled during this Final Exam Week.  Do the Course Evaluation. Worth 50 points.  Have a very pleasant break!</p>
<p style="text-align: center;"><b><i>Last day to drop with "W", April 07, 2022</i></b></p>	<p style="text-align: center;"><b><i>Spring Graduation held May 14, 2022</i></b></p>