ABDR 1391DC Custom Paint and Fabrication
Course Syllabus: Spring 2021

NORTHEAST TEXAS COMMUNITY COLLEGE

"Northeast Texas Community College exists to provide responsible, exemplary learning opportunities."

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
	By Appointment	By Appointment	By Appointment	By Appointment	By Appointment	N/A

Course Number: ABDR 1391

Course Credit Hours: 3   Lecture Hours *2*   Lab Hours *3*

Textbook: Collision Repair and Refinishing Second Edition (Thomas/Jund)

Supplies: Spiral notebook and pen.

Course Description: Topics address current events, skills, knowledge, and/or attitudes and behaviors pertinent to the technology or occupation and relevant to the professional development of the student. This course was designed to be repeated multiple times to improve student proficiency.

End-of-Course Outcomes: Learning outcomes/objectives are determined by local occupational need and business and industry trends.

Course Requirements: Students must do the following:
1. *Attend class regularly and on time.*
2. *Demonstrate knowledge of all learning objectives and competencies.*
3. *Take responsibility for learning process.*
4. *Complete all exams and coursework.*

Course Format: The course will be presented with lectures including text and technique. A majority of the instruction will be in the lab with hands on experience.

Method of Evaluation: Students will be evaluated on their mastery of course competencies, the number of competency hours completed, attendance and test performance.

Attendance Policy: An attendance grade will be averaged in with other grades. This is reflective of real life. Poor attendance affects ability to complete and master competencies.
> *Please see the schedule of classes for the last day to withdraw.*
> ***Religious Holy Days:*** *please refer to the current Northeast Texas Community College Student Handbook*

ADA Statement: *It is the policy of Northeast Texas Community College to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, State and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to arrange an appointment with a College counselor to obtain a Request for Accommodations form. For more information, please refer to the Northeast Texas Community College Catalog or Student Handbook.*

Academic Ethics: *Northeast Texas Community College may initiate disciplinary proceedings against a student accused of scholastic dishonesty. Scholastic dishonesty includes, but is not limited to, statements, acts, or omissions related to applications for enrollment or the award of a degree, and/or the submission as one's own work material that is not one's own. Scholastic dishonesty may involve, but is not limited to, one or more of the following acts: cheating, plagiarism, collusion, use of annotated texts or teacher's editions, and/or falsifying academic records.*
Plagiarism *is defined as the appropriation of any person's work and the unacknowledged incorporation of that work in one's own work offered for credit.*
Cheating *is defined to include the following: copying from another students paper; using materials during a test not authorized by the person giving the test; collaborating with any other person during the test without permission; knowingly obtaining, using, buying, selling, transporting, or soliciting in whole or in part the content of test not yet administered; substituting for another student or permitting any other person to substitute for oneself; copying computer or Internet files, using someone else's work for assignments as if it were one's own, or any other dishonest means of attempting to fulfill the requirements of a course.*
Collusion *is defined as the unauthorized collaboration with any person in preparing work offered for credit.*