



**Spanish II (Span 1412.088)**  
**Course Syllabus: Spring 2022 On-line \*\***

*"Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed."*

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| Office Hours | Monday                       | Tuesday                      | Wednesday                    | Thursday                     | Friday                 | Online            |
|--------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------|-------------------|
|              | On-line or<br>Email or phone | On-line or<br>Email or phone | On-line or<br>Email or phone | On-line or<br>Email or phone | On-line or<br>Email or | Email or<br>Phone |

*This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.*

*Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.*

**Catalog Course Description (include prerequisites):** SPAN 1412 Spanish II: Four credit hours. Five contact hours. Basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level.

**Other Description:** Five hours of lecture, instruction and guided drill are provided on-line each week. The course continues the study of Spanish grammar, Hispanic cultures and the background for conversation in a wide range of social, travel and business situations. Prerequisite: Span 1411 or approval of instructor.

**Required Textbook(s):**

¡Adelante! Dos (3<sup>rd</sup> Edition) by José A. Blanco  
 Includes CODE

**Publisher:** VISTA Higher Learning  
**ISBN Number:** ISBN-978-1543319262

Portions of this course will be managed by Blackboard; other portions will be controlled and presented by the textbook publisher's website called the Supersite. So, please get used to looking at both for the various activities which comprise this course. Blackboard can be accessed at the NTCC Portal. You are likely used to using it already. The Supersite can be acquired at vhlcentral.com.

**THE SUPERSITE CODE: SETTING UP YOUR Vista Higher Learning ACCOUNT**

This class requires technology access, both through NTCC's Blackboard and the SUPERSITE, the publisher's delivery system for on-line instruction. This access allows you to complete and submit assignments and tests, access all media and study tools and receive announcements. NOTE: Only buy the book from the NTCC Bookstore which includes the required Supersite code! You will find it inside your textbook. **The book without the Supersite Code is worthless.**

The Web Site for VISTA Higher Learning, the publisher of our textbook is vhlcentral.com. That is your first stop prior to using your account code (inside cover of text) and placing yourself into the appropriate class...the one you registered for (Span 1412 online). Please read the handout in Blackboard related to the Supersite and how to access it. Then register in the appropriate class (Span

1412 online) and school (Northeast Texas Community College) accordingly.

You may go to ([http://www.vhlcentral.com/section/248386/student\\_instructions](http://www.vhlcentral.com/section/248386/student_instructions)) to access directions for setting up your VHL account or read and follow the document hanging in Blackboard.

**Recommended Reading(s):** Spanish/English dictionary of your choice. I recommend a pocket size dictionary for travel but a larger version is handy to have in a study environment.

### **Student Learning Outcomes:**

Upon successful completion of this course, students will:

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and past and producing questions and responses on a variety of topics dealing with everyday life.
2. Demonstrate understanding of level-appropriate spoken Spanish.
3. Write simple sentences and organize them into short paragraphs.
4. Read and comprehend level-appropriate texts.
5. Identify and discuss traditions, customs and values of the Hispanic world.
6. Compare and contrast the traditions, customs, and values of the Hispanic world with characteristics of their own culture.

**BLACKBOARD:** Blackboard delivers handouts, the syllabus, and tracks your scores as we go through the course. The main page of the Blackboard is really a calendar which will help you keep up to date. The SUPERSITE also has a calendar aspect, which shows deadline dates when exercises and Quizzes are due to be SUBMITTED to the instructor. The instructor will update the Blackboard grade book soon after each lesson is finished. He will manually post your grades from the Supersite. Check your scores on Blackboard for your progress in the course. Notice the column which shows your current average in the course. TEAMS will be used to communicate with you at times. Email will likewise serve to communicate various kinds of information. Read them daily.

**SUPERSITE:** The Supersite will deliver and manage much of the course including additional textbook information, grammar exercises, practice tests, tutorials, a video specific to each Lesson, and the assessments, the tests, which are called quizzes. To practice the assignments click on CONTENT at the top of the page. Then click on ACTIVITIES and go to the appropriate Lesson in the menu to your left, find the dated exercises, do them and **submit** them.

**QUIZZES:** To take a test or a quiz, click on ASSESSMENTS under CONTENT, find the correct Lesson, then find the dated quiz, do it, and submit it. There is a Vocabulary Quiz, 4 Grammar Quizzes, and one General Quiz for each Lesson. Be sure to DO YOUR OWN WORK. Do not use a translation device or get help from a friend. It will be obvious. If the instructor suspects collusion of any kind he has several options, including a failing grade in the course.

There is no Comprehensive Multi-Lesson Quiz final exam in this course.

### USE OF ACCENTS AND CORRECT SPELLING:

The Supersite ACTIVITIES and the ASSESSMENTS or QUIZZES require a great deal of precision. The accents must be correct and spelling must be accurate, including capitalization. The program expects that each sentence will start with a capital letter and end with appropriate punctuation. For purposes of completeness and precision, ALWAYS write COMPLETE sentences. The rules are the same as in English. These are necessary components of an academic Spanish course. Be sure to read the handout on accenting hanging under Start Here in the Blackboard before you attempt the exercises.

**PERSONAL PROJECT:** Each student must complete a personal project. It must be original research related to a local Hispanic person/family and should require that you use some Spanish in the interview. Learn their story, ask some questions, and write the paper. Send it to me.

### Evaluation/Grading Policy:

|  |                                    |
|--|------------------------------------|
| Acknowledgement of Syllabus.....               | 02 % of final course grade         |
| Discussions on Bb .....                        | 05                                 |
| Practice Exercises on Supersite...6 @ 100..... | 25                                 |
| Supersite Grammar tests (6).....               | 25                                 |
| Supersite Lesson Tests (1/lesson x 6) .....    | 25                                 |
| Personal Project.....                          | 10                                 |
| Video of Lesson 3 Exercises (Mid-term).....    | 05                                 |
| Course Evaluation.....                         | <u>03</u>                          |
| <b>Total.....</b>                              | <b>100 % of final course grade</b> |

### Tests/Exams:

Assessments (quizzes) will occur during (Grammar Quizzes) and at the end of each chapter (Lesson Quiz) on the Supersite. There will be one Vocabulary quiz per lesson (for Practice), four grammar quizzes per lesson and one unit quiz per lesson for a grade on the Supersite. We will complete six lessons in this course. Go to the Supersite menu page and click on CONTENT. Then click on ASSESSMENTS. Find the lesson. Attempt the Vocabulary Test (Practice) and the four Grammar Quizzes and the one Lesson quiz by the deadlines for a grade. Once you begin any Quiz, you must be prepared to finish it within the time allowed, usually one hour.

### Assignments:

The grammar practice will be accomplished with exercises on the Supersite. Go to CONTENT and click on Activities. This is where you can practice a grammar point. I will give you all the points if you attempt and complete the posted exercises on time. I look at the time invested in doing the homework. You will get credit for trying. These exercises will prepare you for the quizzes.

DISCUSSIONS: There are four opportunities for you to discuss topics with the instructor and the other students. Please do those as scheduled. Be sure your comments are on the subject, that you understand the subject and that you present information helpful to other students and their understanding of the topic.

### Other Course Requirements:

Dates and deadlines are critical in the Supersite portion of the course. Make sure you keep up with the work. Study the textbook and work in the Supersite every single day. Do not put it off. Things do happen to all of us. We get behind...the internet goes down; so, we cannot get the assignment done on time. Learning a new language is a cumulative process. Practice every day.

### Student Responsibilities/Expectations:

Be diligent in your daily study time. Submit work on time. Practice until you understand a point, then move on. Use the Supersite videos, tutorials, and other aids. The Supersite has tutorial presentations on each grammar point, flash cards and a multitude of other helps for the student. Find them and use them.

### **Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements**

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

### **NTCC Academic Honesty/Ethics Statement:**

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

### **ADA Statement:**

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

### **Family Educational Rights and Privacy Act (FERPA):**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

## Other Course Policies:

### HOW TO KEEP THE "A" YOU STARTED THE COURSE WITH:

A synopsis of the parameters of this course.....what you must do.

1. Register your code into the Supersite and get used to that delivery system early.
2. Check into the Blackboard and the Supersite every day. Work ahead on practice assignments.
3. Do the discussions. Get involved. Get to know the other members of the class.
4. Do the practice exercises daily. Be ready for the quizzes, the tests. Watch tutorials.
5. Take the Vocab quiz (for Practice), 4 Grammar quizzes and the one Lesson quiz for each lesson.
6. When you sit down to take a Quiz, be prepared to finish it. Supersite will not let you leave and return.
7. Read your NTCC email DAILY. That means every day. It is our official communications channel.
8. Prepare a personal project. I will ask you to use Spanish to finish the project.
9. There is a mid-term event in this course. You will need to video yourself completing an exercise.
10. Complete the Course Evaluation.

**NOTE to the WISE:** Collusion, cheating, or using a translation device on the Supersite Tests is **STRICTLY** prohibited: On the Supersite Tests, it is easy to cheat, get help from a friend, or otherwise take advantage of the situation. It is quickly obvious that one is using special helps. Believe me, it really is easy. If the instructor suspects collusion he has a number of options including a failing grade in the course.

Remember to check TEAMS and the NTCC email for messages and the Blackboard grade book to review your progress in the course. You may get reports from the Supersite related to your grade on activities, practice tests, and the actual Lesson Tests. But, I will manually transfer those Supersite grades to the Blackboard Grade Book. If you have a question, ask me. I will answer quickly.

*Te deseo muy buena suerte en este curso.*

**Class Calendar Spanish 1412 On-Line**

**Spring 2022**

| <b>Weeks begin on Monday</b>   | <b>&amp;</b> | <b>End on the next Sunday.</b>   |
|--|--------------|--|
| <p align="center"><b>Week 1 First Things: Lesson One</b></p> <p>Sign in on BlackBoard. Read everything.<br/>Purchase Text book. Use CODE to register in Supersite.<br/>Read and understand the syllabus. Acknowledge.<br/>Read the documents in Blackboard<br/>Hanging under Start Here<br/>Begin Discussions on Blackboard.<br/>Review the Repaso material on Supersite</p> |              | <p align="center"><b>Week 2 Begin Lesson One</b></p> <p>Do all the Supersite items with due dates for week.<br/>Take dated Vocabulary Quiz on the Supersite.<br/>Grammar Quizzes as they come due on Supersite.<br/>Concentrate on new vocabulary<br/>Review the Tutorial for each Grammar Point</p>               |
| <p align="center"><b>Week 3 Finish Lesson One</b></p> <p>Review all previous material. Questions: Ask instructor.<br/>Practice dated exercises &amp; tutorials on Supersite<br/>Grammar Quizzes as they come due on Supersite.<br/>Recapitulación as a review prior to Lesson Quiz.<br/>Lesson One Quiz opens coming Sunday, closes Monday.</p>                              |              | <p align="center"><b>Week 4 Lesson Two</b></p> <p>On Monday take Lesson 1 quiz, Begin Lesson 2<br/>Practice dated exercises &amp; tutorials on Supersite<br/>Grammar Quizzes as they come due on Supersite.<br/>Take the dated Vocabulary Quiz on the Supersite.<br/>Review all material 1st half of Lesson 2.</p> |
| <p align="center"><b>Week 5</b></p> <p>Grammar Quizzes as they come due on Supersite.<br/>Recapitulación as a review prior to Lesson Quiz.<br/>Review Lesson 2 for Quiz due next Monday.</p>   |              | <p align="center"><b>Week 6 Begin Lesson</b></p> <p>Lesson 2 Quiz by Monday midnight; Start Lesson 3<br/>Grammar Quizzes as dated. Vocabulary Quiz as dated.<br/>Watch Tutorials, video for lesson 3, Vocabulary.<br/>Keep up. Do work on BlackBoard and Supersite daily.</p>                                      |
| <p align="center"><b>Week 7 Finish Lesson 3</b></p> <p>Getting behind already?<br/>Seek out a study partner, or a personal tutor. Ask instructor.<br/>Grammar quizzes. Lesson Quiz by Monday midnite.<br/>Review all of Lesson 3 in text and on Supersite.</p>   |              | <p align="center"><b>Week 8 Lesson</b></p> <p>Take the Lesson 3 Quiz this Monday night.<br/>Begin study of Lesson 4.<br/>Vocabulary Quiz due end of week. Grammar Quizzes as due.<br/><b>Spring Break</b> is next week. Some Supersite work will be due.<br/><b>Pick up at week 9 after Spring Break</b></p>       |
| <p align="center"><b>Week 9</b></p> <p><b>Spring Break</b> was wonderful! Now, back to Lesson 4.<br/>This is the last week on Lesson 4.</p>  |              | <p align="center"><b>Week 10</b></p> <p>Quiz over Lesson 4 by Monday midnight. Begin Lesson 5.<br/>Study Vocabulary for Vocabulary Quiz at end of week.</p>  |

|   |  |
|---|--|
| <p>Complete all Grammar Quizzes with due dates, on time.<br/>Take Lesson 4 Quiz by Monday midnight. Then, Lesson 5.<br/>Do Recapitulación as review. It will help immensely.</p>  | <p>Take the Grammar Quizzes as they come due per calendar.<br/>Review tutorials, grammar explanations, flash cards, etc.<br/>We will spend this and the next 2 weeks on Lesson 5.</p>  |
| <p style="text-align: center;"><b>Week 11</b></p> <p>Continue with Lesson 5. Review. Master the vocabulary.<br/>Do the Grammar Quizzes by the due date on Supersite.<br/>Review all in Lesson 5. Study the Recapitulación.<br/>We will finish Lesson 5 next week. We are moving fast.</p>   | <p style="text-align: center;"><b>Week 12</b></p> <p>Continue with Lesson 5.<br/>Take Quiz on Lesson 5 by next Monday midnight.<br/>Pay attention to the calendar on the Supersite.<br/>It will remind you of due dates.</p>   |
| <p style="text-align: center;"><b>Week 13</b></p> <p>Take the Lesson 5 Quiz by midnight Monday.<br/><b>Begin Lesson 6.</b> The last one. We are almost done.<br/>Complete the exercises related to Grammar on Supersite.<br/>Do each of the 4 Quizzes related to the Grammar points.<br/>If you have questions, ask the instructor.</p> | <p style="text-align: center;"><b>Week 14</b></p> <p>Continue with Lesson 6. Review difficult parts.<br/>Complete all dated exercises for the Lesson.<br/>Complete each Grammar Quiz as it comes due.<br/>If you have questions, please ask them.<br/>Do the course evaluation; send notice to instructor.</p> |
| <p style="text-align: center;"><b>Week 15</b></p> <p>Continue with Lesson 6. Review each portion.<br/>Review Recapitulación in text.<br/>Complete <b>Recapitulación</b> on Supersite as review.<br/>Complete the Lesson 6 Quiz by next Monday midnight.</p>   | <p style="text-align: center;"><b>Week 16 Final Exam Week</b></p> <p>Lesson 6 Quiz on Supersite by Monday night.<br/>In class Quiz for Lesson 6 as scheduled during<br/>Final Exam Week.<br/>Do the Course Evaluation.<br/>Have a very pleasant summer!</p>  |
| <p><b>Last day to drop the course with a "W" is April 7, 2022.</b></p>  | <p><b>Spring 2021 Graduation will take place on May 14, 2022.</b></p>  |