



Math 0114.991ST Foundations of College Algebra Hybrid

Course Syllabus: Spring 2022

"Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed."

Instructor: Ana Martinez

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
		Online appointment	Online appointment			Professor Checks email after 5pm

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Catalog Course Description: This course is a learning support to develop the skills and understanding needed to be successful in college-level algebra. Topics include: the study of numeracy and the real number system, algebraic concepts, notation, and reasoning, quantitative relationships, mathematical models, and problem solving. Technology and communication will be embedded throughout the course. No college credit.

Prerequisite: Appropriate TSI score / TSI placement with multiple measures

Co-requisite: MATH 1314 College Algebra with TSI Placement.

Student Learning Outcomes:

Upon successful completion of this course, students will:

- 0114.1 Use appropriate symbolic notation and vocabulary to communicate, interpret, and explain mathematical concepts.
- 0114.2 Define, represent, and perform operations on real numbers, applying numeric reasoning to investigate and describe quantitative relationships and solve real world problems in a variety of contexts.
- 0114.3 Use algebraic reasoning to solve problems that require ratios, rates, percentages, and proportions in a variety of contexts using multiple representations.
- 0114.4 Apply algebraic reasoning to manipulate expressions and equations to solve real world problems.
- 0114.5 Use graphs, tables, and technology to analyze, interpret, and compare data sets.
- 0114.6 Construct and use mathematical models in verbal, algebraic, graphical, and tabular form to solve problems from a variety of contexts and to make predictions and decisions.

Evaluation/Grading Policy:

Satisfactory (CR): MATH 1314 "C" or better

No Credit (NC): MATH 1314 "F, W, or NC"

Assignments:

- All assignments will be found on MyMathLab.
- Due dates for all assignments can be found on the calendar at the top of the MyMathLab course home page. You will need to scroll through the calendar to see all due dates. As a general rule, though, most assignments for Math 0114 will be due on Fridays by 11:59 p.m, and will be titled as Prerequisite Sec. 1.1, etc.
- Homework problems may be attempted multiple times. You may re-work the problem multiple times to learn the concept and get the problem correct. However, be aware that the computer will generate a new problem for each attempt.
- There are no make-up assignments. All assignments must be submitted by the deadline

Required Instructional Materials:

A graphing calculator is required for this course.

Optional Instructional Materials:

Blitzer; College Algebra, 7th Edition, ISBN Number-978-0-13-446987-4 (Loose-leaf print upgrade)

Printed textbook with MyMathLab access code

Minimum Technology Requirements:

Scientific Calculator with statistics functions is required. TI-83/84 is preferred.

Below are some technical requirements for using Blackboard that will help your experience in this course.

You will see the NTCC Tech Support email address and phone number below. Please contact them if you run into any technical problems during the semester. Please let your instructor know you are having difficulties as well.

If you need further NTCC technical support services, please contact Austin Baker or Mary Lou Pemberton at:

abaker@ntcc.edu or 903-434-8279

mpemberton@ntcc.edu or 903-434-8270

Blackboard will work on both a Mac and a PC. (Chrome Books are known to have issues with Blackboard.) It is best to access Blackboard through Fire-Fox or Chrome as your web browser. If you have trouble with any of the activities working properly, you might change your web browser as your first solution. The Default Browser in Windows 10 is Edge. This browser does not do well with Blackboard! If you will go to Windows Accessories you will find Internet Explorer still on your computer but is not your default browser. If you have any difficulties navigating with Edge, close it and go to Internet Explorer.

You can download Blackboard Student for your smart phone from the Play store or the App store. More information is available for Technology Requirements and Support under the Student Resources – Technical Support Tab in Blackboard.

Required Computer Literacy Skills:

As a hybrid student you will have a much different "classroom" experience than a traditional student. In order to ensure that you are fully prepared for your online part of the course, following is a list of

expectations and requirements: Students in a hybrid and/or on-line program should be comfortable with and possess the following skill sets:

1. Self-discipline
2. Problem solving skills
3. Critical thinking skills
4. Enjoy communication in the written word

As part of your online experience, you can expect to utilize a variety of technology mediums as part of your curriculum:

1. Communicate via email including sending attachments
2. Navigate the World Wide Web using a Web browser such as Internet Explorer
3. Use office applications such as Microsoft Office (or similar) to create documents
4. Be willing to learn how to communicate using a discussion board and upload assignments to a classroom Web site
5. Be comfortable uploading and downloading saved files
6. Have easy access to the Internet
7. Navigate Blackboard, including using the email component within Blackboard. Instructions and tutorials for this are provided in your course.

For more information or technical assistance on using the Learning Management System, please refer to the Home Page, Orientation Module, in the important technical requirement, information and support folder in Blackboard.

Course Structure and Overview:

This is a sixteen-week hybrid course where students are required to access graded activities on the Blackboard Learning Management System. A typical class involves general participation by all members in discussions regarding mathematical principles and procedures being studied. Students are required to complete online homework, as well as other assignments. It is very important students keep up with course materials and assignments. Students are expected to watch instructional videos, read course textbook, and complete online assignments located in the Learning Management System, Blackboard by due dates.

Video Recording of Course Activities:

Certain portions of this course may be recorded via video conferencing software to assist students in course material review or later viewing by a student who was not able to attend the live session. The recordings will be made available only to students within the course and will cease to be available upon completion of the course. Students may not retain, reproduce, or share recordings.

Communications:

Emails will normally be responded to within 24 hours during the week and 48 hours on the weekend. Students are expected to abide by Netiquette rules when communicating online. See this link for details: [www. https://coursedesign.colostate.edu/obj/corerulesnet.html](https://coursedesign.colostate.edu/obj/corerulesnet.html).

The college's official means of communication is via your campus email address. Your instructors will use your campus email, Blackboard, and MyMathLab to communicate with you outside of class. Make sure, you keep your campus email cleaned out and below the limit so you can receive important messages.

Students are expected to check in to the class daily on Blackboard and MyMathLab to find the assignments and communications from the instructor. Students are also expected to check their email daily in case there is a communication from the instructor that needs a timely response.

Institutional/Course Policy:

No late work will be accepted without prior approval by the instructor. It is the student's responsibility to check Blackboard and MyMathLab for important information/announcements regarding the course. Students should be working on course material via Blackboard/MyMathLab every week. Do not wait until the last minute to complete and submit assignments in case of technology issues.

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

6 Drop Rule: “Students who enrolled in Texas public institutions of higher education as first-time college students during the Fall 2007 term or later are subject to section 51.907 of the Texas Education Code, which states that an institution of higher education may not permit a student to drop (withdraw with a grade of “W”) from more than six courses. This six-course limit includes courses that a transfer student has previously dropped at other Texas public institutions of higher education if they fall under the law. Students should be sure they fully understand this drop limit before they drop a course. Please visit the admissions office or counseling/advising center for additional information and assistance.”

Campus Safety: Northeast Texas Community College (NTCC) is committed to maintaining the safety of the students, faculty, staff, and guests while visiting any of our campuses. See NTCC’s website for details and to receive emergency notifications automatically by phone. In the event of an emergency contact NTCC Police at 903-434-8127.

Tentative Course Timeline (*note* instructor reserves the right to make adjustments to this timeline at any point in the term):

Week	Dates	Topics	Due Dates Due by 11:59pm CST unless otherwise noted
1	Jan. 17 – Jan. 21	MLK Day, Syllabus Ch. 1: Equations and Inequalities Sections 1.1 and 1.2	1/21/2022
2	Jan. 24 – Jan. 28	Sections 1.4 and 1.5A	1/28/2022
3	Jan. 31 – Feb. 4	Sections 1.5B and 1.6A	2/4/2022
4	Feb. 7 – Feb. 11	Sections 1.6B and 1.7	2/11/2022
5	Feb. 14 – Feb. 18	Ch. 1 Review	2/18/2022
6	Feb. 21 – Feb. 25	Ch. 2: Functions & Graphs Sections 2.1, 2.2	2/25/2022
7	Feb. 28 – Mar. 4	Sections 2.3, 2.4, 2.5	3/4/2022
8	Mar. 7 – Mar. 11	Sections 2.6, 2.7, 2.8 Ch. 2 Review	3/11/2022
	Mar. 14 – Mar. 18	SPRING BREAK	
9	Mar. 21 – Mar. 25	Ch. 3: Polynomial and Rational Functions Sections 3.1, 3.2, 3.3,	3/25/2022
10	Mar. 28 – Apr. 1	Sections 3.4, 3.5 Ch. 3 Review	4/1/2022
11	Apr. 4 – Apr. 8	Ch. 5: Systems of Equations & Inequalities Sections 5.1, 5.2	4/8/2022
12	Apr. 11 – Apr. 15	Ch. 6: Matrices & Determinants Sections 6.1, 6.3	4/15/2022
13	Apr. 18 – Apr. 22	Ch. 4: Exponential & Logarithmic Functions Sections 4.1, 4.2	4/22/2022
14	Apr. 25 – Apr. 29	Ch. 4-6 Review	4/29/2022
15	May 2 – May 5	Final Exam Review	5/5/2022
16	May 6 – May 12	Cumulative FINAL EXAM for 1314 (Online Proctored)	05/10/2022