

SPAN 1411: Beginning Spanish I

Course Syllabus: Summer 2022 Online

“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”

Instructor: James R. Swann

Office: Humanities Bldg. #119

Phone: 903-434-8258

Email: jswann@ntcc.edu

Office	Monday	Tuesday	Wednesday	Thursday	Friday	Online
Hours	Email, Phone or Office Visit	Email, Phone or Office Visit	Email, Phone or Office Visit	Email, Phone or Office Visit	Email, Phone or Office Visit	Phone or email

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Course Description: SPAN 1411 Spanish I: Four credit hours. Basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level.

Other Description: This is a 5 Contact Hour and a 4 Credit Hour course. A minimum of 80 contact hours of lecture and guided drill are provided in the classroom and/or on-line each week. The course begins a complete study of Spanish grammar, Hispanic cultures and the background for conversation in social, travel and business situations. Due to the speed and scope of the course, two years of high school Spanish are recommended.

Prerequisite(s): None

Student Learning Outcomes: Upon successful completion of this course, students will be able to:

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.
2. Demonstrate understanding of level-appropriate spoken Spanish.
3. Write simple sentences and organize them into short paragraphs.
4. Read and comprehend level-appropriate texts.
5. Identify and discuss traditions, customs and values of the Hispanic world.
6. Compare and contrast the traditions, customs, and values of the Hispanic world with characteristics of their own culture.

Evaluation/Grading Policy:

The student will be evaluated in several ways; completion of discussions, participation in the online class and on the Supersite, completion of a battery of vocabulary, grammar and general comprehension quizzes on each lesson. In case you believe you will need it, you may interview a local Hispanic person (in struggling Spanish) about a topic of interest to you related to Spanish speaking cultures.

Assessments (quizzes) will occur at the beginning, during and at the end of each lesson. There is one vocabulary quiz, 4 grammar topic quizzes and one comprehensive lesson exam or quiz. We will complete six lessons in this

course. Once you are set up go to the Supersite menu page and click on CONTENT. Then click on ASSESSMENTS. Find the lesson. Do the quiz which has a due date. There are 4 Grammar Quizzes per lesson averaged to one grade. Comprehensive Lesson Quizzes will be graded and placed in the Grade Book also. Notice that the Vocabulary Quiz and the Practice Exercises are homework, preparation for the Lesson Tests and help you build participation. A global grade for all the Homework will also go into the Grade Book.

MAKE UP of TESTS: This is an online course. There is no need for make-up quizzes. Also, there is no excuse for late work. I will not accept assignments turned in late after lesson one.

Final Exam: There is a final lesson examination during finals week covering Lesson 6. There is no traditional comprehensive final exam in this course. The last quiz will be given on the final exam day.

Assignments: Assignments are also organized in the Supersite by date. Please make sure you understand how the Supersite assignments work.

Evaluation/Grading Policy:

Syllabus Acknowledgement	02 % of final course grade
Supersite Practice (6).....	25
Discussions (6 on Blackboard).....	05
Grammar Quizzes (4/Lesson-average).....	25
Lesson Tests (6).....	30
Three videos	10
Course Evaluation.....	03
T o t a l.....	100 % of final course grade

Required Instructional Materials: Required Textbook(s):

¡Adelante! Uno (3rd Edition) by José A. Blanco with Supersite Code*
*Includes CODE to access the SUPERSITE. (VHLCentral.com)

Buy New Textbook from the
NTCC Bookstore only !

Publisher: VISTA Higher Learning

ISBN Number: ISBN-978-1-543319231

Optional Instructional Materials: Spanish/English dictionary of your choice. I recommend a pocket size dictionary for travel but a larger version is handy to have in a study environment.

Minimum Technology Requirements: This is a fully online course. You will need a quality computer and dependable internet service to keep up with this course. You must be competent at operating and producing quality work via the computer.

Required Computer Literacy Skills: You will need to know how to operate in Blackboard, how to access material on the internet, and send documents and videos to me through Blackboard.

Course Structure and Overview: The course follows the textbook and the Supersite (VHLCentral.com). The two work together for the homework along with the assessments (quizzes) that are also part of the Supersite. Most of the course work will involve the Supersite. However, some will be delivered via Blackboard including the discussions. Your grades will be posted to the Blackboard Grade Book.

Communications: NTCC uses the college email system as the official form of communication for all matters. Please use your NTCC email account. You can always communicate with me via jswann@ntcc.edu. My office phone number is on the syllabus. Any calls received there will also send a notice to my email. I will not fail to receive your call. All questions or other needs for information will be answered within 24 hours in most cases. Always within 48 hours. This course will use a program called TEAMS. It will be set up automatically to allow me to send a text message to each of the student's phones in the class. If you do not receive any such messages you will need to check with an Adviser to help check your phone number in the NTCC system.

Institutional/Course Policy. This course requires engagement with the material on a constant basis. Even if you have had an introduction to the language the speed of the course may be daunting for some. I urge you to keep up from beginning to the end. There are many assignments and they all have due dates. I cannot accept late work on the homework or quizzes, after Lesson One. It may take a few days to get organized. All work must be submitted on time.

Withdrawal from the course: If you wish to withdraw from the course, you must do so by the published deadline.

Other Course Requirements: Dates are critical in an online course. Make sure you keep up with the work. Learning a new language is a cumulative process. Study and practice every day.

Student Responsibilities/Expectations: Be diligent in your daily study time; turn in the vocabulary, grammar, and lesson quizzes and homework assignments on time; be very careful about grammar, spelling and written accent marks on the assessments. Complete the videos, the discussions, all homework, and each of the quizzes and the course evaluation during the last week of class.

CHEATING, COLLUSION, AND SEEKING HELP

This is an on-line course. It is perfectly fine to get help in understanding and completing the ACTIVITIES portions, the Homework portions. But, remember that they are there to give YOU practice in vocabulary building, phrasing, cultural understanding, and grammar in preparation for the QUIZZES. However, on the QUIZZES of all kinds, you must do your own work. It will become very clear that you are using a translation device, some special online program, a native speaker or a very competent friend in completing the assessments. If the instructor suspects collusion/cheating, he will give you a zero for that work and require that you complete all future quizzes in a proctored setting....at your expense.

Institutional/Course Policy: **Attendance and participation are essential in this course. Work turned in late may not be accepted at all. If you cannot finish the course for any reason it is up to you to withdraw from the course by the published deadline of July 1, 2022.**

SETTING UP Your Vista Higher Learning ACCOUNT

This class requires technology to access the Supersite. This access allows you to complete and submit assignments and tests; access all media and study tools; receive announcements; and communicate with your instructor. Shop smart: only buy books that include the Supersite code!

The text comes with the Code to access the on-line component of the course, called the Supersite. It will deliver textbook information, videos, exercises, tutorials and various assessments for the course. Because the Supersite is an integral part of this course, I can only recommend purchasing a NEW book with the unused code from the NTCC Bookstore. **Without the code for this course, the book is worthless.**

VISTA Higher Learning is located at vhlcentral.com. That is your first stop toward putting in your account code (inside the cover of text) and placing yourself into the appropriate class....the one you registered for (Span 1411 at Northeast Texas Community College). Please read the handout in Blackboard related to the Supersite. Or, go to(http://www.vhlcentral.com/section/248386/student_instructions) to access directions for setting up your VHL account. Keep your Vista Higher Learning account pass code as long as you are using the textbook.

The Supersite: The Supersite will include the textbook information, grammar exercises, practice tests, tutorials, a video specific to each Lesson, and the assessments (tests). The Supersite operates outside of Blackboard under the control of the textbook publisher. To work with the practice exercises click on CONTENT at the top of the page. Then click on ACTIVITIES; go to the appropriate Lesson, find the dated exercises, do those and submit them by the due date. This practice will pay off.

Similarly, to take a test, click on ASSESSMENTS on the appropriate menu page under CONTENT, find the correct Lesson, then find the dated test, do it, and submit it. There are 3 levels of testing; 1 Vocabulary Quiz, 4

Grammar Quizzes (average of best 3) and 1 Comprehensive Test (graded) for each lesson.

BLACKBOARD: The majority of this course is delivered by the VHL Supersite. So, you have three major components for managing this course; the textbook with the on-line Supersite, and the NTCC Blackboard including the weekly planner, handouts, syllabus, and the grade book. Your grades will be posted to the Blackboard grade book at the end of each lesson.

Use of Accents and Correct Spelling:

The Supersite ACTIVITIES and the ASSESSMENTS require a great deal of precision. The accents must be correct and spelling must be accurate. Rules for capitalization are almost the same in Spanish and English. Be careful of spelling and accenting in Spanish. Be sure to read my handout on accenting in Blackboard before you attempt any exercises. Accent marks do not exist in the English language, but are very important in terms of correct, traditional, academic Spanish. Note: during the first week we will give you an opportunity to get everything together....to read all the handouts and other documents.

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to continue in the same delivery format as it originated (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no

legal right to obtain information concerning the child’s college records without the written consent of the student. In compliance with FERPA, information classified as “directory information” may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student’s name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous educational institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

**Tentative Course Timeline (*note* instructor reserves the right to make adjustments to this timeline at any point in the term): Class Calendar Spanish 1411 Online
Summer ONE 2022**

Monday, June 6	Tuesday, June 7
Sign in on BlackBoard. Read everything. Purchase Text book. Use CODE to register into Supersite. Read and understand the syllabus. Acknowledge. Read each of the handouts hanging in Blackboard.	Lesson 1. Social Language pp. 2-9, pp. 39-40 Do the Supersite items with due dates for week. Begin Discussions on Blackboard. We will follow similar study format for each lesson.
Wednesday, June 8	Thursday, June 9
pp. 10-11. Nouns/Articles pp. 12-15. Do Page 41 Numbers 0-30. pp. 16-18. Page 42 The verb SER (to be) pp. 19-23, pp. 43-44 Do all the Supersite items with due dates for week. Take dated Vocabulary Quiz on the Supersite. Grammar Quizzes as they come due on Supersite.	Review all previous material. ??: Practice dated exercises & tutorials on Supersite Grammar Quizzes as they come due. Telling time. pp. 24-27. pp. 45-46. Panorama Page 47 Recapitulación as a review prior to Quiz. Time for a Quiz over Lesson One
Friday, June 10	Saturday, June 11
Review for Lesson ONE comprehensive quiz. You have already taken the vocabulary quiz, 4 grammar quizzes, and now you will take the Lesson One Exam (Quiz). Once you start the quiz you will have only 45 minutes to complete the quiz and SUBMIT it. When you finish the quiz, start the study of Lesson 2.	Today, you must take Lesson 1 quiz by midnight Begin Lesson 2 Study pp. 60-69. Do exercises pp.97-98. Present tense of -AR verbs, pp 70-74, Exs. 99-100. Grammar Quizzes as they come due on Supersite.
Sunday, June 12	Monday, June 13
Forming Questions, pp. 75-78, Exs. 101-102. Take the dated Vocabulary Quiz on the Supersite. Lesson #2. Study vocabulary. Pp. 59-69	Grammar Quizzes as they come due on Supersite. Present tense of ESTAR, pp. 79-82, Exs. pp. 103-104
Tuesday, June 14	Wednesday, June 15
Numbers 31 & higher, pp. 83-85. Exs. 105-106 Study pp. 94-96. Do exs. pp. 107-108 Recapitulación as a review prior to Lesson Quiz. Review Lesson 2 for Quiz.	Lesson 2 Quiz; Start Lesson 3 Study pp. 120-129, Exs. 157-158. Keep up! Descriptive Adjectives, pp 130-134, Exs. pp. 159-160 Grammar Quizzes as dated. Vocabulary Quiz dated.

<p style="text-align: center;">Thursday, June 16</p> <p>Possessive Adjectives, pp. 135-137, Exs. pp. 161-162 Keep up. Do work on BlackBoard and Supersite daily Grammar quizzes. Lesson Quiz. Review all of Lesson 3 in text and on Supersite.</p>	<p style="text-align: center;">Friday, June 17</p> <p>.-ER & -IR Verbs, pp. 138-141, Exs. pp. 163-164 Seek out a study partner, or a personal tutor. Ask instructor.</p>
<p style="text-align: center;">Saturday, June 18</p> <p>Verbs TENER and VENIR, pp. 142-145, Exs. pp. 165-166 Ecuador, pp. 154-155. Exs. pp. 167-168. Prepare for Quiz over Lesson 3.</p>	<p style="text-align: center;">Sunday, June 19</p>
<p style="text-align: center;">Monday, June 20</p> <p>Begin Lesson 4. Study pp. 180-189. Exs. pp. 215-216 Present of verb IR = to go, pp. 190-192, Exs. pp. 217-218</p>	<p style="text-align: center;">Tuesday, June 21</p> <p>Stem Changing Verbs: e>ie, o>ue, pp. 193-196, Exs 219-220</p>
<p style="text-align: center;">Wednesday, June 22</p> <p>Still on Lesson 4. stem-changing verbs: e>i, pp. 197-199, Exs. pp. 221-222 Mexico, Study pp. 212-214, Exs. pp. 225-226</p>	<p style="text-align: center;">Thursday, June 23</p> <p>Verbs w/irregular YO forms, pp. 200-203, Exs. p. 223 Complete all Grammar Quizzes with due dates.</p>
<p style="text-align: center;">Friday, June 24</p> <p>Review Lesson 4. Quiz.</p>	<p style="text-align: center;">Saturday, June 25</p> <p>Study pp. 238-249. Exs. pp. 275-276. New vocabulary. ESTAR with conditions & emotions. pp. 250-251. Exs. 277-278 The Present Progressive, pp. 252-255, Exs. p. 279 Study Vocabulary for Quiz.</p>
<p style="text-align: center;">Sunday, June 26</p>	<p style="text-align: center;">Monday, June 27</p> <p>SER vs ESTAR: pp. 256-259, Exs. pp. 280-281 Do the Supersite exercises with due dates, on time. Read pp. 270-274, Exs. 283-284 Do the Grammar Quizzes by the due date on Supersite. Review Lesson 5. Study the Recapitulaci3n, p. 264-265. We are moving fast.</p>
<p style="text-align: center;">Tuesday, June 28</p> <p>Continue with Lesson 5. Dir. Object Nouns & Pronouns, p. 260-263, Exs. 282 Do the Grammar Quizzes as dated on the Supersite. Review Chapter 5. Do the Recapitulaci3n on Supersite. Take Quiz on Lesson 5.</p>	<p style="text-align: center;">Wednesday, June 29</p> <p>Review Lesson 5 for Quiz.</p>

<p style="text-align: center;">Thursday, June 30</p> <p style="text-align: center;">Begin Lesson 6. The last one. Study pp. 296-305. Exs. pp. 331-332 View tutorials and do exercises as dated on Supersite. SABER and CONOCER pp. 306-307, Exs. p. 333 Do your course evaluation!</p>	<p style="text-align: center;">Friday, July 1</p> <p>INDIRECT OBJECT, pp. 308-311, Exs. 334-335 Do the 4 Quizzes related to the Grammar points. Continue with Lesson 6. Review difficult parts.</p>
<p style="text-align: center;">Saturday, July 2</p> <p>PRETERITE (Past) tense of regular verbs. pp 312-315 .Complete the exercises on pages 336-337 Complete each Grammar Quiz as it comes due.</p>	<p style="text-align: center;">Sunday, July 3</p> <p>Continue with Lesson 6. Review each portion. Read and study pp. 328-330. Exs. pp.341-342.</p>
<p style="text-align: center;">Monday, July 4</p> <p style="text-align: center;">Holiday! Enjoy yourself!</p>	<p style="text-align: center;">Tuesday, July 5</p> <p>Demonstrative Adjectives & Nouns,316-319, Exs.338-339 Review Recapitulación in text, pp. 320-321. Do the Course Evaluation. Worth 50 points.</p>
<p style="text-align: center;">Wednesday, July 6</p> <p>Complete Recapitulación on Supersite as review.</p>	<p style="text-align: center;">Thursday, July 7</p> <p>Quiz over Lesson 6. This is the end of Spanish 1411.088</p>
<p style="text-align: center;"><i>Last day to drop with "W", June 29</i></p>	<p style="text-align: center;"><i>Summer Graduation: 7 PM Friday, August 12, 2021</i></p>