



**Course Syllabus
AGMG 2286 Farm Internship**

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AGMG 2286 Internship-Agriculture Business & Management

NORTHEAST TEXAS
COMMUNITY COLLEGE

"Northeast Texas Community College exists to provide responsible, exemplary learning opportunities."



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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	
	8 to 10 am	NA	8 to 10 AM	NA	8 to 10 am	

The information contained in this syllabus is subject to change without notice. Students are expected to be aware of any additional course policies presented by the instructor during the course.

Catalog Course Description (include prerequisites): A work-based learning experience completed at the College Farm and/or the Sustainable Market Farm that enables students to apply specialized occupational theory, skills and concepts in a structured and supervised setting. A learning plan is developed by the college and the student. Six hours lab each week to include meeting with the supervising faculty member to total 96 hours throughout the fall, spring, or summer sessions.

Required Textbook(s):

None required. Instructor may suggest reading materials and provide access to them during class.

Student Learning Outcomes:

1. Students will apply the theory, concepts and skills involving specialized materials, tools, equipment, procedures, regulations, laws and interactions within an among political, economic, environmental, social and legal systems associated with the farm operations and the agriculture industry.
2. Students will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills.
3. Students will demonstrate the use of appropriate written and verbal communication skills using the terminology of the agriculture industry.

Lectures & Discussions:

Weekly meetings with the instructor for this work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the student. (Fall, spring, or summer)

Evaluation/Grading Policy:

Students are expected to establish a work schedule with the instructor during their first week of courses. Course will begin on the second full week of semester. Students must attend 6 hours per week during their agreed upon schedule. Hours maybe set during or outside normally scheduled college courses. For example: 6 hours could mean a Tuesday/ Thursday course time from 8 am to 11 am each week or weekends only Saturday – 8 to 3 pm with hour for lunch. Grades will be calculated as a percentage of the 400 total points possible. Letter grades will be assigned as follows:

- 90 - 100 A
- 80 - 89 B
- 70 - 79 C
- 60 - 69 D
- Below 60 F

Tests/Exams:

Essay 1&2 - 200 points

Attendance/participation 200 points

Total points = 400

There will be two essays required for this course. In the beginning a short summary essay of the student's expectations and needs. During final's week a final essay will be required from the student on objectives learned. Students may submit written or do oral presentation for essay grade. Those who do not submit the essays will receive 0 points for the exam and fail the course.

Attendance is imperative for this course! Students will be required to submit a weekly time sheet to be verified by the instructor. Time sheets should be signed in and out each day of work. Students must work 6 hours per week unless otherwise agreed and contracted differently with the instructor. Each unexcused absence will mean the deduction of 10 points from the final attendance and participation grade. It will be the responsibility of the student to make up the time should an absence occur. Each student will be assigned tasks to complete. Should those tasks not be completed in a timely and satisfactory manner then the instructor may deduct 10 points from the participation grade per incident. Bonus points may be available throughout the semester with extra hours, projects and work and the student is responsible for volunteering for the extra credit and completing it on time and in a satisfactory manner before bonus points may be applied. All bonus points must be earned on an individual basis and not the part of a group project.

Assignments:

Team Projects

Daily/weekly operations on the sustainable market farm

Other Course Requirements:

Computer

Student Responsibilities/Expectations:

Students are expected to be on time and participate; have work gloves and appropriate clothing for working outdoors.

NTCC Academic Honesty Statement:

"Students are expected to complete course work in an honest manner, using their intellects and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. NTCC upholds the highest standards of academic integrity. This course will follow the NTCC Academic Honesty policy stated in the Student Handbook."

Academic Ethics

The college expects all students to engage in academic pursuits in a manner that is beyond reproach. Students are expected to maintain complete honesty and integrity in their academic pursuit. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. Refer to the student handbook for more information on this subject.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to arrange an appointment with a College counselor to obtain a Request for Accommodations form. For more information please refer to the NTCC Catalog or Student Handbook.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

Other Course Policies:

No cell phones allowed in class; Tobacco products may not be used during class or lab. Students must adhere to all NTCC student conduct policies. Instructor reserves the right to dismiss a student from class for disrespecting fellow students or instructor.

Course Calendar:

Week 1: Contact instructor to receive assignments and work schedule for the semester. Train on necessary procedures and equipment.

Week 2 – 8: First half of semester work projects
Evaluation of student's work performance

Week 9 – 15: Last half of semester work projects

Week 16 – Final student performance appraisal and review.