



PTHA 2339 Professional Issues – Capstone (ONLN)
Course Syllabus: Fall 202

“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
						By appointment

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Course Description: 3 credit hours. A capstone course which engages the student in the discussion of professional issues and behaviors related to clinical practice and which prepares the student for transition into the workforce. The schedule for this course will be arranged with the instructor.

Prerequisite(s): Successful completion of all PTHA courses up to this point in the curriculum.

Student Learning Outcomes:

GENERAL COURSE LEARNING OUTCOMES

Discuss and prepare for licensure; acquisition of appropriate communication and job skills; discriminate appropriate behaviors in response to various legal, ethical, and professional interactions; and discuss socioeconomic influences related to the field of physical therapy.

GENERAL EXPECTATIONS

1. Behave in a professional manner appropriate to clinical setting and during class.
2. Participate in all discussion; and log in as indicated.
3. Display commitment to professional organization through memberships and active participation where and when possible.
4. Display commitment to the profession by participating in promotion and awareness of PT
5. Demonstrate professional behaviors when representing the PT profession

SPECIFIC OBJECTIVES

Upon successful completion of this course the student will:

1. Construct a formal Resume
2. Recognize the importance of evidence based practice.
3. Demonstrate and practice commitment to the patient’s needs.
4. Demonstrate competence utilizing the RIPS model
5. Be familiar with new and emerging aspects in the field of physical therapy.
6. Perform literature reviews utilizing available databases and post brief summaries of articles

reviewed.

7. Prepare for state licensure and practice as a graduate and a Licensed Physical Therapist Assistant by participating in systematic review of course material, and utilizing PEAT computerized review exams

Evaluation/Grading Policy: Explain course exams, grading policy, when grades will be returned to students. (The inclusion of rubrics, if any, should be included as appendices)

Required Instructional Materials:

Assigned readings
Discussion board Posts/responses
APTA Website/ PT journal

Optional Instructional Materials: None

Minimum Technology Requirements:

- Daily high speed internet access
- Microsoft Word
- Power point
- Portable storage device such as a Jump drive/Thumb drive

Required Computer Literacy Skills:

- Word Processing skills
- Email skills

Communications:

EMAIL: Please check your NTCC email EVERYDAY. Email is the official form of communication used here at NTCC. All emailed questions to the instructor will be responded to within 24 hours, but usually within a few hours when possible. I will normally respond to you at least acknowledging that I received your inquiry and will answer as soon as possible.

TEXT MESSAGE NOTIFICATIONS: You are required to sign up for the text message notifications via Remind. This will enable you to receive important class announcements and reminders from me via text message so that you will not miss out on any assignment changes or important updates. Please continue to check your NTCC email daily. If you do not own a cell phone, you can receive these same reminders through your email... the instructions are also in the PDF instruction sheet you received at orientation.

ANNOUNCEMENTS: These can be found in Blackboard under the course link on your Bb homepage. Please make sure you are reading any announcements thoroughly when they are posted there.

Institutional/Course Policy:

POLICY ON DISHONESTY

It is the responsibility of students and faculty to help maintain scholastic integrity at the College by refusing to participate in or tolerate scholastic dishonesty. **Plagiarism** and other **forms of dishonesty** undermine the very purpose of the college and diminish the value of an education. Specific sanctions for academic dishonesty are outlined in the Northeast Texas Community College Student Handbook and in this manual. Personal and professional ethics are inherent in the field of physical therapy therefore; the highest standards of honesty and integrity must be adhered to. This Honor Code, in its simplest form means that you will neither give nor receive any unauthorized assistance from any person, paper, or object on any examination, lab practical, paper, or project. This includes talking about lab practical exams, regular exam questions, looking at copies of old tests from previous students, copying or allowing anyone

to copy off of your test or assignment, and discussing any aspect of an exam or practical with a student who has not yet taken the test and/or practical (this includes the State Board exam).

With regards to research papers, in-services, group projects, etc. the use of another person's words or ideas must be cited and credit given to the source(s). Examples of plagiarism include:

- The inclusion of another person's exact words in a paper or assignment without placing quotation marks around the words to indicate an exact quote, *even if the source is cited*;
- Using **several** consecutive sentences written by another person, changing the words somewhat to keep the passage from being an exact quote, *even if the source is cited*;
- Presenting someone else's ideas without citing that person as the original thinker;
- Submitting a paper written in part or in whole by another person;
- Any other act intended to circumvent the process of performing and presenting original academic research in completion of a course assignment.

Violations of any portion of this policy will be brought to the attention of the student by the instructor. If there is suspicion of wrongdoing without corroborating evidence, the matter will be discussed with the student and a written warning/contract will be issued if warranted. If there is clear evidence that a violation has taken place, the student will receive a grade of "0" for that test/assignment in question; and the instructor will impose a sanction ranging from a written warning to dismissal from the course with a failing grade.

If the student does not feel that the issue is satisfactorily resolved, the student should contact the PTA Program Director to discuss the matter. If the matter cannot be resolved at that level, the student may contact the Dean of Allied Health, followed by the Executive Vice President for Instruction. If the issue is not satisfactorily resolved at the end of this process, the student may initiate a formal grievance procedure outlined in the NTCC Student Handbook and in this manual.

CLASS PREPAREDNESS

Students are expected to complete all assignments, exams, and/or remediations as outlined in the course schedule or assigned by the instructor. It is the responsibility of the student to turn in assignments at the scheduled time

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

Tentative Course Timeline

Absolute completion of **all** assignments, discussion board, and PEAT exams (regardless of passing score) is required for successful completion of this course. The student is required to "**pass**" one of the two PEAT exams in order to graduate in December. The student will be required to present a passing score in order to proceed with graduation and registration validation for the NPTE.

September 14 Week 1	Assignment 1 – Article Summary 1 due Sept. 20 th Discussion Board Post due Sept. 16 th Discussion Board Response due Sept. 18 th
September 21 Week 2	Assignment 2 – Ethics Scenario – Improper Conduct due Sept. 27 th Discussion Board Post due Sept. 23 rd Discussion Board Response due Sept. 25 th
September 28 Week 3	Assignment 3 – Article Summary 2 due Oct. 4 th Discussion Board Post due Sept. 30 th Discussion Board Response due Oct. 2 nd
October 5 Week 4	Assignment 4 – Ethics Scenario – Confidentiality Issues due Oct. 11 th Discussion Board Post due Oct. 7 th Discussion Board Response due Oct. 9 th
October 12 Week 5	Assignment 5 – Article Summary 3 due Oct. 18 th Discussion Board Post due Oct. 14 th Discussion Board Response due Oct. 16 th
October 19 Week 6	Assignment 6 – Reflection paper on Practicum II Clinical Experience due Oct. 25 th PEAT Exam I Score Due Oct. 24th

Self-Reflection Paper Due Oct. 25th

October 26 Week 7	Assignment 7 – Ethics Scenario – Ethical Issues & Students due Nov. 1 st Discussion Board Post due Oct. 28 th (week 6 on discussion board) Discussion Board Response due Oct. 30 th
November 2 Week 8	Assignment 8 – Article Summary 4 due Nov. 8 th Discussion Board Post due Nov. 4 th (week 7 on discussion board) Discussion Board Response due Nov. 6 th
November 9 Week 9	Assignment 9 – Resume due Nov. 15 th Discussion Board Post due Nov. 11 th (week 8 on discussion board) Discussion Board Response due Nov. 13 th
November 16 Week 10	<i>PEAT Exam II Score Nov. 21st</i> Peat Self-Reflection Paper due Nov. 25th
November 23 Week 11	Assignment 10 – Reflection paper on entire clinical experience due Dec. 4 th