



ENGL 1301 004 & 007 TR – English Composition I (F2F)

Course Syllabus: Fall 2023

“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”

Instructor: Jennifer Sparks

Office: Humanities, 128C

Phone: 903-434-8138 (Office)

Email: jsparks@ntcc.edu

Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
	9:00-11:00 a.m.	1:30-3:00 p.m.	9:00-11:00 a.m.	1:30-4:00 p.m.	By Appointment	By Appointment
	1:30-3:00 p.m.		1:30-3:00 p.m.			

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Course Description:

3 credit hours

Lecture/Lab/Clinical: Three hours of class each week.

Intensive study of practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating and critical analysis.

Note: English Composition I is a prerequisite for all 2000-level literature courses.

Student Learning Outcomes:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use edited American English in academic essays.

Required Instructional Materials: *Everyone’s An Author With Readings (Fourth Edition)*

Publisher: New York: W.W. Norton and Company Inc., 2022

The textbook is required and provides essential information for successful completion of this course. This text is provided via inclusive access with your paid tuition. A hardcopy can be purchased separately at the NTCC College Store.

Optional Instructional Materials: None

Minimum Technology Requirements: You will need access to a computer to complete the writing assignments for this class. You will be typing your essays and submitting the final draft assignments through Blackboard.

Required Computer Literacy Skills: Blackboard Learning Management System, Microsoft Word processing, average email usage, and access to and knowledge of TEAM application. The Microsoft Office suite of products is available for free as long as you are an active NTCC student.

Course Structure and Overview: This English composition course is designed to help students develop their critical thinking, research and writing skills. The class will also include reading assignments that challenges students to think and effectively respond both in writing and orally to a variety of reading and visual material. Overall, the goal of this course is to help students grow as thinkers and writers. Higher order skills acquired in thinking and writing help students process information in a rapidly changing world and reflects deeper meanings of print and visual media. Students who utilize rhetorical tools and strategies achieve a level of sophistication in writing that invites audiences to join them in examining issues from multiple layers of meaning. In the process, students begin to take a more disciplined approach to writing and develop their voices through everyday and argumentative writing.

Writing Assignments:

Please follow these instructions when writing your papers:

- Writing assignments include a works cited page, must be typed in MLA format
- Use Times New Roman 12 pt. font
- Double-space
- Essay writings are usually two to three pages in length with the exception of the research paper, which is 7 to 10 pages in length
- Pay close attention to spelling, grammar, and punctuation. Grading rubrics will be provided.
- Due dates for all reading and writing assignments will be assigned during class and will also be noted in the class calendar.
- Essay rough drafts should be printed and brought to class for peer review sessions on the due date. WEPA printing cards can be purchased in the NTCC bookstore. WEPA printers are located in the SUB and in the Learning Commons (Library). Failing to bring a printed rough draft for each peer review assignment will result in a grade of 0 for the peer review assignment.
- Writing assignments will be submitted through a Blackboard Turnitin assignment link before the due date. Assignments sent via email will not be accepted.
- **Late assignment will only be accepted at the instructor's discretion and in emergency situations. Regardless of the reason for being late, papers will not be accepted after three days from the due date and a late penalty of -10 each day will be assessed. After three days, papers will not be accepted for grading.**
- **Students are expected to submit work that has not been previously used in this or any other course. All work must be your original words and not those of another or an artificial intelligence (AI) source. Writing submitting from AI sources will not be considered for grading.**

In-class Writing Assignments:

Students will be expected to write on a variety of topics during class time. The work will be generated throughout the semester and submitted through the student's writing journal.

Reading Assignments:

Students are expected to read all assigned materials before coming to class. You will be required to respond in writing to readings in your writing journal and orally during class discussions. Failure to read and respond effectively to the reading assignments will affect your grade in the course.

Communications:

Emails will be returned with 24 hours. Please note that NTCC email is the official form of student communication used by the college. **Emails sent from other accounts will not be answered.**

Institutional/Course Policy:

To complete this course successfully, you should:

- Read all of the textbook assignments
- Participate actively and meaningfully in all group discussions
- Prepare and submit all assignments on time
- Attend class regularly

Always remember to bring your textbook, paper and writing utensil to each class. You will be reading material from the textbook and writing in both class and in a writing/reading journal.

Evaluation/Grading Policy:

Your assignments will be evaluated using the following point values:

Three final draft essay assignments	30%
Four peer review and essay rough draft assignments	20%
Reading and writing journal	15%
Works cited assignment, topic and thesis assignment	10%
Group participation, syllabus acknowledgement, and attendance	5%
Final research essay	20%

Assignments will be graded within two week of receipt or before your next assignment is due. Your essays will be graded holistically based on a scoring rubric.

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect

and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

Tentative Course Timeline (*note* instructor reserves the right to make adjustments to this timeline at any point in the term):

**ENGL 1301 F2F
Assignment Calendar Fall 2023**

Week 1

- 8/29 Tuesday**
- Review of course, syllabus, and assignment calendar
 - Read Chapter 1 “Thinking Rhetorically” by Thursday.
- 8/31 Thursday**
- Submit Syllabus Acknowledgement in Blackboard. Due by the end of class. This is a participation grade.
 - In class scavenger hunt.
 - Review Blackboard, MLA template, and Turn It In

Module 1 Narrative

Week 2

- 9/5 Tuesday**
- Complete in class writing journal assignment. Due by the end of class.
 - Read Chapter 14 “Here’s What Happened: Writing a Narrative”.
 - Class notes and discussion-“Writing Processes/A Roadmap” pgs. 109-116
- 9/7 Thursday**
- Class notes and discussion on Narrative Writing , Chapter 14
 - Discuss thesis sentences and introduce SOAPSTONE

Week 3

- 9/12 Tuesday**
- Complete in class writing journal assignment. Due by the end of class.
 - Read the essay “The Sanctuary of School” pages 851
- 9/14 Thursday**
- Review sample narrative essays and discuss components in class.
 - Review outline and format for narrative essay

Week 4

9/19

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- **Narrative Rough Draft Writing Assignment due by 11:59 p.m.**
- Read Reflecting as a Writer, pg. 119-128 and watch “Reflections” video Tumbler
- Introduce peer review assignment expectations

9/21

Thursday

- Complete Narrative essay peer review-in class. **To complete this assignment you must bring a printed copy of your essay to class.**

Week 5

9/26

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- **Narrative Final Draft Writing Assignment due by 11:59 p.m.**
- Introduce Module 2- Visual Analysis writing notes and lecture. Pages 268-277
- Complete “Thinking Beyond Words” activity pg. 262 in small groups and discuss findings with class- Via Tumbler online.

9/28

Thursday

- Read “Advertisements R Us” pgs. 281-286 and discuss “Thinking about the Text” questions.
- Begin research to select an image as a topic for Visual Analysis essay.
- Review sample thesis for Visual Analysis writing and proper citation of sources and of visual aids.
- **Journal entries 1-4 due**

Week 6

10/3

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Review peer review/rubric for Visual Analysis essay.
- Read and evaluate sample Visual Analysis essay using rubric-complete in class with instructor

10/5

Thursday

- Read “Serena Williams’s Tennis Outfits Defy the Norms Female Athletes Face” pg. 263. Analyze reading using Visual Analysis Essay rubric-small group work.

Week 7

10/10

Tuesday

- **Rough draft Visual Analysis essay due. Submit via Turnitin link in Blackboard by 11:59 p.m. Bring a printed copy of essay to class.**
- Complete in class writing journal assignment. Due by the end of class.
- Review and discuss sample reviews written by authors for the New York Times

10/12

Thursday

- Review writing notes and read sample review essays listed within textbook..
- **Complete in class Visual Analysis essay peer review. Class will meet in the library and peer review assignment will be completed in class together.**

Week 8

10/17

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Introduce and read about three NYT review authors. Review NYT critic tips and annotate using “Reading Reviews With a Critical Eye” worksheet to identify suggestion on writing reviews-in class group assignment. Provide findings to class.
- **Visual Analysis essay peer review assignment due via BB by 11:59 p.m.**

10/19

Thursday

- Discuss Review Writing rubric and peer review form.
- Review MLA format and thesis sentences for review writing.
- Read “Monopoly: The Scandal behind the World’s Favorite Board Game” pg. 352-354. Analyze writing using review writing rubric.
- **Final draft Visual Analysis essay due. Submit via Turnitin link in Blackboard by 11:59 p.m.**

Week 9

10/24

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Read sample student review essays and annotate using rubric as a guide-small group activity.

10/26

Thursday

- **Journal entries 5-8 due**

Week 10

10/31

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Complete reading Chapter 12. Class discussion and notes on Argument Research
- Lecture and notes from Chapter 12.

11/2

Thursday

- Read essay “Work is a Blessing” page 162-163, Discuss in class.
- Read and using peer review form evaluate sample argumentative essays from New York Times-small group assignment.
- Continue reading Chapter 12.
- **Rough draft Review Essay due at the beginning of class. Bring a printed copy to class.**

Week 11

11/7

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Discuss how to select a topic for argumentative essay.
- Review MLA requirements for Works Cited and in-text citation (MLA guide handout). Notes on topic selection will be completed in journal.
- **Complete review writing peer review.**

11/9

Thursday

- Finalize notes from Chapter 12 in journal.
- Review thesis statements in sample argumentative writing.
- Select a topic for essay and begin research.
- **Final draft Review Essay due by 11:59 p.m. submitted via Turnitin assignment link in Blackboard.**

Week 12

11/14

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Read sample research essays in class and discuss components
- **Submit topic and thesis statement to instructor for approval. Due by 11:59 p.m. via Blackboard.**

11/16

Thursday

- Begin writing essay.
- Review information on credible sources and take notes in journal.
- Small group activity to identify credible sources

Week 13

- 11/21 **Tuesday**
- Complete in class writing journal assignment. Due by the end of class. Introduce Library databases and sources for research,

- 11/23 **Thursday**
- Thanksgiving Break. No Class.

Week 14

- 11/28 **Tuesday**
- Complete in class writing journal assignment. Due by the end of class.
 - **Argument Essay Rough Draft due via BB by 11:59 p.m.**

- 11/30 **Thursday**
- Individual meetings with students on writing feedback

Week 15

- 12/5 **Tuesday**
- Complete in class writing journal assignment. Due by the end of class.
 - Work to finalize research, Works Cited page and final essay edits.
 - Individual meetings with students on writing feedback
 - **Complete Argument Essay Peer Review Assignment-Meet in library and complete in class. Due via BB by 11:59 p.m.**
 - **Journals due in class**

- 12/7 **Thursday**
- Last day of class
 - Work to finalize Works Cited page and final essay edits.
 - **Complete Argument Essay Peer Review Assignment-Meet in library and complete in class.**

Week 16

- 12/12 **Tuesday**
- **Final Draft Argumentative essay due by 11:59 p.m., submitted via Turnitin assignment**

link in Blackboard.